

Annual Action Plan 2017 DRAFT

UTAH COUNTY **Community
Development** BLOCK GRANT



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant (CDBG) entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and expansion of economic opportunities, principally for low and moderate income persons. The national objectives of the CDBG are to benefit low and moderate income families, prevent creation of or eliminate slum and blight, and serve urgent needs. The Annual Action Plan is a collaborative process whereby a community establishes a unified vision for community development actions.

As an urban county, Utah County receives CDBG funding from the US Department of Housing and Urban Development (HUD). This funding is allocated to jurisdictions and organizations in the region to carry out community development projects that align with CDBG goals and consolidated plan priorities. All areas of Utah County are eligible to apply for funds through the Utah County CDBG Program with the exceptions of the jurisdictions of Alpine, Eagle Mountain, Highland, Lehi, Orem, Provo, and Woodland Hills. Orem, Lehi and Provo are entitlement cities that receive their own CDBG funds from HUD. Alpine, Eagle Mountain, Highland, and Woodland Hills opted not to participate in the 2017-2018 program year.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through the consultation and citizen participation process Mountainland Association of Governments, responsible for the administration of the Utah County CDBG program, has identified the following priority needs for the FY2017 program year:

- Non-housing community development: This priority need will be met through non-housing community development projects including community amenities and infrastructure, water and sewer system improvements, property acquisition, and planning activities.
- Public Services: This priority need will be met through projects including services to the elderly or disabled, mental illness or substance abuse treatment, services to victims of domestic violence and abuse, health care services to low and moderate income individuals, and services that bring families out of poverty, including homeless support services

- Affordable Housing: This priority need will be met through land acquisition for the purpose of single-family affordable housing and single family housing rehab.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Mountainland Association of Governments and Utah County have worked to develop a strong CDBG program through its commitment to building solid partnerships. MAG staff have worked to cultivate a collaborative relationship between HUD, County staff, adjacent local government representatives, and non-profit organizations in order to provide quality services and programs to low and moderate-income residents of the County.

At the end of each program year, the County evaluates progress in meeting program objectives. This information is presented to citizens in the form of a Consolidated Annual Performance and Evaluation Report. CAPERs for past program years can be found at www.mountainland.org/uccdbg.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

It is the policy of the Utah County Community Development Block Grant Program to:

- Give citizens timely notice of local meetings and reasonable and timely access to information, performance reports, and records relating to the program's proposed and actual use of CDBG funds.
- Take reasonable steps to provide technical assistance to groups or organizations representing persons of low and moderate-income that request assistance in developing proposals.
- Hold public hearings for the purpose of obtaining the views of citizens and responding to proposals and questions.
- Take reasonable steps to assist non-English speaking residents to be able to understand and participate in discussions that take place at public hearings, when a significant number of non-English speaking residents can reasonably be expected to attend.
- Provide citizens with reasonable advance notice of and opportunity to comment on proposed activities not previously included in the Consolidated Plan and any proposed deletion or other substantial change to the activities.
- Take reasonable steps to address concerns expressed by citizens and to respond to any formal complaints or grievances in a timely manner.
- Encourage citizen participation, particularly of low and moderate-income persons who reside in the areas for which grant funding is proposed to be used.

In preparing the FY2015-2019 Consolidated Plan, MAG consulted with various organizations located in Utah County and at the State level. In some instances, these consultations were part of on-going interactions between MAG and the agencies. MAG distributed an online community needs survey in an effort to increase consultation responses. This strategy made it easy and effective for agencies to respond to requests for input. The survey was sent to the following groups:

- Elected officials and staff of all cities and towns within Utah County
- Utah County Board of Commissioners
- All members of the Mountainland Continuum of Care
- Organizations who have applied for or received CDBG funding from Utah County in the past
- Key service providers in the region
- State agencies with community development involvement in Utah County

Results of this consultation can be found in the FY2015-2019 Consolidated Plan at www.mountainland.org/uccdbg.

Additionally, MAG contacted these organizations and individuals again during the FY2017 planning process to seek input for this year's Annual Action Plan. Section AP-10 lists responding agencies and needs identified through this process. Additionally, MAG held a public hearing on June 19, 2017 to give service providers, governmental agencies, and citizens an opportunity to comment on the draft Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

This section will be completed at end of public comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

This section will be completed at end of public comment period.

7. Summary

This section will be completed at end of public comment period.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	UTAH COUNTY	
CDBG Administrator	UTAH COUNTY	

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The planning process is an opportunity for MAG to reach out to and consult with public and private agencies to address community needs. This section of the plan provides a summary of the consultation process, including identification of agencies and jurisdictions that participated in the process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In preparing the Consolidated Plan and/or Annual Action Plan, MAG consulted with various organizations located in Utah County and at the State level. In some instances, these consultations were part of on-going interactions between MAG and the agencies. MAG distributed an online community needs survey during the Consolidated Plan process in 2015 in an effort to increase consultation responses. This strategy made it easy and effective for agencies to respond to requests for input. The survey was sent to the following groups:

- Elected officials and staff of all cities and towns within Utah County
- Utah County Board of Commissioners
- All members of the Mountainland Continuum of Care
- Organizations who have applied for or received CDBG funding from Utah County in the past
- Key service providers in the region
- State agencies with community development involvement in Utah County

Mountainland Association of Governments (MAG,) Utah County, and CDBG staff will work throughout the year to create the program. The application, scoring, and project selection process will be revised and improved as necessary to ensure that the best projects are selected each year. MAG will also work to communicate with organizations that serve needs identified in the Consolidated Plan and encourage them to apply to reach the goals outlined therein. CDBG staff will work to continually vet and discover potential sub-grantees, especially those that serve low and moderate income individuals.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

MAG is an active participant in the Mountainland Continuum of Care. Led by the United Way of Utah County, this organized body of local jurisdictions, government agencies, local non-profit organizations,

faith-based organizations, and other service providers seeks to maximize resources, prevent duplication of services, and provide unified planning for the area. The vision of the Continuum of Care is to provide decent, safe and affordable housing and effective support services to homeless and at-risk families and individuals including stabilization, transitional housing, permanent housing, case management, and independence from government assistance.

MAG sits on the review subcommittee for the Continuum of Care. This subcommittee is made up of individuals in the community who have interest in the Continuum of Care process but are not an application for the funding cycle of HUD's NOFA. This committee uses CoC established criteria to thoroughly review and score applications to ensure strong applications in response to identified community gaps and needs. MAG also sits on the Executive Committee of the Continuum, which sets strategic planning priorities and collaboration opportunities for Continuum members.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Utah County has no direct access to ESG or HOPWA funding, so the details regarding those programs can be found in the reporting documents of other agencies.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Habitat for Humanity of Utah County
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Member of Mountainland Continuum of Care. Coordinates services and information. Identified need for additional single-family rehab.
2	Agency/Group/Organization	Friends of Utah County Children's Justice Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for continued therapy services for abused children.
3	Agency/Group/Organization	Payson City Corporation
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for improved sidewalks.
4	Agency/Group/Organization	Community Action Services and Food Banl
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless Services-Education

	What section of the Plan was addressed by Consultation?	Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Member of Mountainland Continuum of Care. Coordinates services & info. Identified need for homeless families support services.
5	Agency/Group/Organization	FAMILY SUPPORT AND TREATMENT CENTER
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. No needs identified at this time.
6	Agency/Group/Organization	PROVO
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. No need identified at this time.
7	Agency/Group/Organization	BIG BROTHERS BIG SISTERS OF UTAH
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for community-based mentoring.

8	Agency/Group/Organization	United Way of Utah County
	Agency/Group/Organization Type	Services-Children Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. Member of Mountainland Continuum of Care. Coordinates services & info. No need identified at this time.
9	Agency/Group/Organization	Rocky Mountain University of Health Professionals Foundation
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for continued physical rehabilitation services.
10	Agency/Group/Organization	COMMUNITY HEALTH CONNECT
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. No need identified at this time.
11	Agency/Group/Organization	People Helping People
	Agency/Group/Organization Type	Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. No need identified at this time.
12	Agency/Group/Organization	RURAL HOUSING DEVELOPMENT CORP.
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Member of Mountainland Continuum of Care. Coordinates services and information. Identified need for additional single family affordable housing.
13	Agency/Group/Organization	Utah Valley University
	Agency/Group/Organization Type	University
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for continued subsidized child care for student parents.
14	Agency/Group/Organization	TURN Community Services
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. No need identified at this time.
15	Agency/Group/Organization	Foundation for Family Life of Utah
	Agency/Group/Organization Type	Services - Drug abuse

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for property acquisition of a sober living home.
16	Agency/Group/Organization	Town of Cedar Fort
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for community center rehab.
17	Agency/Group/Organization	Mountainland Association of Governments
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for care giver support program. Identified need for community kitchen TA and loan fund.
18	Agency/Group/Organization	House of Hope
	Agency/Group/Organization Type	Services-Children Services - drug abuse
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Member of Mountainland Continuum of Care. Coordinates services and information. Identified need to replace facility playground ground cover.

19	Agency/Group/Organization	American Fork City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for waterline replacement.
20	Agency/Group/Organization	Timpanogos Legal Center
	Agency/Group/Organization Type	Services - legal services
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for expanding legal clinic services.
21	Agency/Group/Organization	Santaquin City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for storm drain master plan and conceptual design work for a potential senior center.
22	Agency/Group/Organization	Town of Goshen
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. No need identified at this time.

23	Agency/Group/Organization	GENOLA
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for replacing waterlines.
24	Agency/Group/Organization	Mountainlands Community Health Center, Inc
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for dental equipment.
25	Agency/Group/Organization	Mountainland Head Start, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for preschool mental health and behavioral intervention.
26	Agency/Group/Organization	Spanish Fork Salem Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process. No need identified at this time.
27	Agency/Group/Organization	Spanish Fork City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for waterline replacement.
28	Agency/Group/Organization	Kids Who County
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for mental health services for parents of children with disabilities.
29	Agency/Group/Organization	Lindon City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for ADA accessible elevator in City Center building.

30	Agency/Group/Organization	EAGLE MOUNTAIN CITY
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for senior center building remodel.
31	Agency/Group/Organization	CEDAR HILLS CITY
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for ADA curb improvements.
32	Agency/Group/Organization	Golden Spike Outreach
	Agency/Group/Organization Type	Services- Homeless Services- Drug abuse
	What section of the Plan was addressed by Consultation?	Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for support services.
33	Agency/Group/Organization	Spanish Fork City Senior Center
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

34	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for Kitchen renovations.
	Agency/Group/Organization	Springville City Senior Center
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
35	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for electrical and auxiliary room renovations.
	Agency/Group/Organization	Utah County Dept. of Alcohol and Drug Prevention and Treatment
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided info on needs through application process and site visit. Identified need for Women and Families South Program's children's playground.

Identify any Agency Types not consulted and provide rationale for not consulting

All groups were either consulted or invited to participate in the Plan process. There was no decision to exclude any group.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Way of Utah County	CDBG program objectives align well with Continuum of Care objectives, and the Utah County CDBG program encourages applications that fill community needs in our region.
TransPlan40	Mountainland Association of Governments	The TransPlan40 addresses regional transportation needs in Utah County, and it outlines system needs including highway, transit, and active transportation (pedestrian/bike). Regional transportation planning contributes to suitable living environments and expanded economic opportunities, which are primary objectives of the CDBG program.
Wasatch Choice 2040	Envision Utah	This plan is a housing, economic development, and transportation vision plan for Utah, Salt Lake, Davis, and Weber Counties. The Utah County CDBG Program supports the goals of Wasatch Choice 2040 and recognizes them as valuable tools in accomplishing the purpose of the CDBG Program. Utah County strongly encourages CDBG applicants to submit projects that are in line with these goals.
MEDD Comprehensive Economic Development Strategy	Mountainland Economic Development District	The Mountainland Economic Development District updated the region's comprehensive economic development strategy in 2013. The goals of this strategy often align with CDBG priorities and are being implemented through collaborative efforts within the region.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

It is the policy of the Utah County Community Development Block Grant (CDBG) Program to:

- Give citizens timely notice of local meetings and reasonable and timely access to information, performance reports, and records relating to the program's proposed and actual use of CDBG funds.
- Take reasonable steps to provide technical assistance to groups or organizations representing persons of low and moderate-income that request assistance in developing proposals.
- Hold public hearings for the purpose of obtaining the views of citizens and responding to proposals and questions.
- Take reasonable steps to assist non-English speaking residents to be able to understand and participate in discussions that take place at public hearings, when a significant number of non-English speaking residents can reasonably be expected to attend.
- Provide citizens with reasonable advance notice of and opportunity to comment on proposed activities not previously included in the Consolidated Plan and any proposed deletion or other substantial change to the activities.
- Take reasonable steps to address concerns expressed by citizens and to respond to any formal complaints or grievances in a timely manner.
- Encourage citizen participation, particularly of low and moderate-income persons who reside in the areas for which grant funding is proposed to be used.

The Public Comment Period for the FY2017 Utah County CDBG Consolidate Plan was May 15-June 19, 2017. Feedback was accepted via email to the CDBG Coordinator: jdelora@mountainland.org, phone: (801) 229-3831, via fax: (801) 229-3801, in person at a Public Hearing on June 19, 2017, and via mail: Mountainland Association of Governments, Attn: Utah County CDBG Program, 586 E. 800 N., Orem, UT 84097. Notification of public comment opportunities and venue was published in Utah County's newspaper of general circulation, the *Daily Herald*, on May 7, 2017 and was also posted on the Utah Public Meeting Website from May 5 to June 19, 2017. A Public Hearing was held on June 19, 2017 from 2-3 PM at Mountainland Association of Governments to provide an opportunity for community members to comment on the Plan.

Please refer to plan attachments for documents and notifications regarding the Public Comment Period for the Utah County CDBG FY17 Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				www.mountainland.org pmn.utah.gov

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

Based on past allocations, Utah County expects to receive approximately \$1.2 million in CDBG funding for the 2017-2018 program year. CDBG funds are used for public services, housing activities, infrastructure, and public facilities improvements.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Housing Public Improvements Public Services	1,208,967	0	0	1,208,967	2,560,477	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The County expects grant sub-recipients to leverage additional fund contributions from both private and public organizations when possible. The

Area Review Committee, comprised of elected officials and citizens, considers leveraged funds when making grant funding decisions.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Utah County will continue to leverage CDBG funds to gain the highest impact possible.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public facilities and infrastructure improvements	2015	2019	Non-Housing Community Development		Non-Housing Community Development	CDBG: \$918,100	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 13,161 Persons Assisted
2	Public Services	2015	2019	Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$83,367	Public service activities other than Low/Moderate Income Housing Benefit: 361 Persons Assisted
3	Affordable Housing	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$187,500	Homeowner units rehabilitated:7 Homeowner Housing Added: 12

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Public facilities and infrastructure improvements
	Goal Description	This section includes the FY2017 goals for public facilities and infrastructure improvements. In addition to goals for improving public utilities infrastructure such as waterlines and sidewalks, this section also includes accessibility improvements to a City street, improvements to community and senior centers, and construction of a drug treatment facility playground.
2	Goal Name	Public Services
	Goal Description	This section includes the FY2017 goals for public service activities including homeless services and mental health services for parents of children with disabilities.
3	Goal Name	Affordable Housing
	Goal Description	This section includes the FY2017 goals for affordable housing, including land acquisition for additional homeowner housing and single family housing rehab.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

This section details the projects proposed to be funded in the FY17 program year.

#	Project Name
1	Rural Housing Development Corporation
2	Community Action Services and Food Bank
3	Kids Who Count
4	American Fork City
5	Town of Genola
6	Habitat for Humanity of Utah County
7	Gold Spike Outreach
8	Utah County Dept. of Alcohol and Drug Prevention and Treatment
9	Springville City Senior Center
10	Spanish Fork City
11	Town of Cedar Fort
12	Spanish Fork Senior Citizens
13	Cedar Hills City
14	Santaquin City

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The Utah County CDBG Area Review Committee made these allocation priorities based on community need, availability of resources, and capacity of organizations to carry out these projects.

AP-38 Project Summary

Project Summary Information

1	Project Name	Rural Housing Development Corporation
	Target Area	
	Goals Supported	
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$150,000
	Description	Purchase of approximately 4 acres of land to be developed into approximately 12 single family lots for LMI individuals and families to construct their own homes through the Mutual Self Help Program.
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Twelve Low and moderate income families will benefit from the proposed activity.
	Location Description	Payson, UT
	Planned Activities	Purchase of approximately 4 acres of land from a private party. The project will then be developed into approximately 12 single family lots for LMI individuals and families to construct their own homes through the Mutual Self Help Program.
2	Project Name	Community Action Services and Food Bank
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Services- Housing, Homelessness

	Funding	CDBG: \$32,292
	Description	Serve a minimum of 60 homeless families with children by initially sheltering families, then assisting them in acquiring and maintaining affordable housing and maintaining and/or increasing income through employment and/or applying for assistance. CDBG fund will be used for case management.
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 60 homeless families with children.
	Location Description	Utah County
	Planned Activities	Serve a minimum of 60 homeless families with children by initially sheltering families, then assisting them in acquiring and maintaining affordable housing and maintaining and/or increasing income through employment and/or applying for assistance. CDBG fund will be used for case management.
3	Project Name	Kids Who Count
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services- mental health
	Funding	CDBG: \$30,000
	Description	Services for Parents of Children with Disabilities
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	The project will benefit approximately 200 individuals in families with children with developmental delays or disabilities.
	Location Description	Salem, UT

	Planned Activities	Provide essential parent support and therapeutic treatment for low to moderate income families of children with developmental delays or disabilities through the Early Intervention Program.
4	Project Name	American Fork City
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facilities Improvements
	Funding	CDBG: \$175,000
	Description	Waterline replacement
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 107 residents will benefit from this project, of which 73% are low or moderate income.
	Location Description	American Fork, Utah
	Planned Activities	Replace existing ductile iron waterlines with upsized waterlines, replace existing service laterals, and install new fire hydrants to improve fire protection and service.
5	Project Name	Town of Genola
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facilities Improvements
	Funding	CDBG: \$250,000
	Description	Waterline replacement
	Target Date	12/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 63 residents will benefit from this project, of which 85% are low or moderate income.
	Location Description	Genola, UT
	Planned Activities	Install 8-inch waterline along Lake Road. Project is one of the highest priorities within the Town's Water Master Plan.
6	Project Name	Habitat for Humanity
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$37,500
	Description	Critical Home Repair and Preservation
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 7 households will benefit from this project, all of whom are low or moderate income
	Location Description	Utah County
	Planned Activities	Provide no-interest loans and grants to homeowners, seniors, and veterans to assist them with critical home repair and home preservation needs, including repairing damage to a home, eliminating immediate health, safety, and/or sanitation issues, or for home preservation.
7	Project Name	Golden Spike Outreach
	Target Area	
	Goals Supported	

	Needs Addressed	Public Services
	Funding	CDBG: \$21,075
	Description	Support services to clients dealing with recovery and rehabilitation.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 26 individuals will benefit from this project annually, all of whom are low income.
	Location Description	Springville and Spanish Fork Utah
	Planned Activities	Provide support services through case management for clients dealing with recovery and rehabilitation, focusing on rebuilding family relationships. Provide educational outreach that focuses on Microsoft certification for employment assistance, job retention, anger management, and coping skills.
8	Project Name	Utah County Department of Alcohol and Drug Prevention and Treatment
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$62,000
	Description	Children's Playground and program supplies
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 60 individuals will benefit from this service, all of whom are low or moderate income.
	Location Description	Payson, Utah

	Planned Activities	Construct a play ground at the Promise South substance abuse program facility in Payson. This will enable the facility to become a license child care facility and will facility outdoor play for children of women seeking substance abuse treatment.
9	Project Name	Springville City Senior Center
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$24,500
	Description	Senior Center electrical and Auxiliary Room renovations
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	This project will benefit approximately 408 individuals, 51% of whom are low or moderate income.
	Location Description	Springville, Utah
	Planned Activities	Renovate auxiliary rooms to better fit the current needs of seniors. This includes reconfiguring rooms, updating flooring, installing shelving and cupboards, and updating electrical work.
10	Project Name	Spanish Fork City
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facility Improvements
	Funding	CDBG: \$175,000
	Description	Waterline Replacement
	Target Date	12/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 142 individuals will benefit from this project, 69% of whom are low or moderate income.
	Location Description	Spanish Fork, Utah
	Planned Activities	Replace five blocks of deteriorating waterline, replacement lateral lines, and add additional fire hydrants to improve fire flow and water service.
11	Project Name	Town of Cedar Fort
	Target Area	
	Goals Supported	Public facilities and infrastructure improvements
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$180,600
	Description	Community Center renovation
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 358 individuals will benefit from this project, 54% of whom are low or moderate income.
	Location Description	Cedar Fort, Utah
	Planned Activities	Renovate the Cedar Fort Community Center and provide space for a Senior Center within the existing building. Add HVAC, electrical, and a new culinary waterline to the building.
12	Project Name	Spanish Fork Senior Center
	Target Area	
	Goals Supported	Public Facilities Improvement
	Needs Addressed	Non-Housing Community Development

	Funding	CDBG: \$21,000
	Description	Senior Center Kitchen stove replacement and fan installation
	Target Date	12/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1,500 individuals will benefits from this project, 51% of whom are low or moderate income.
	Location Description	Spanish Fork, Utah
	Planned Activities	Replace existing gas stoves in the Senior Center kitchen and install a new fan.
13	Project Name	Cedar Hills City
	Target Area	
	Goals Supported	
	Needs Addressed	Public Facilities Improvements
	Funding	CDBG: \$30,000
	Description	ADA ramps and curb cuts along main road through the City
	Target Date	6/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Approximatley 10,066 individuals will benefit from the project, many of which are low or moderate income.
	Location Description	Cedar Hills, Utah
	Planned Activities	Install ADA accessible sidewalk ramps at intersections along the City's main road.
14	Project Name	Santaquin City Senior Center conceptual design
	Target Area	

Goals Supported	
Needs Addressed	Non-Housing Community Development
Funding	CDBG: \$20,000
Description	Conceptual design for proposed Senior Center
Target Date	6/30/2018
Estimate the number and type of families that will benefit from the proposed activities	Approximately 700 individuals will benefit from this project, 51% of whom are low or moderate income.
Location Description	Santaquin, Utah
Planned Activities	Conceptual design for a proposed Senior Center

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Eight municipalities will receive funding for projects. American Fork City and Cedar Hills City are located in North Utah County. Cedar Fort is located in West County, and Spanish Fork, Genola, Payson, Springville, and Santaquin are located in South County.

Habitat for Humanity is based in Orem but will only use CDBG funds to serve clients who reside in areas of Utah County apart from Provo, Orem and Lehi. Community Action Services and Food Bank and Golden Spike Outreach are based in Provo but will only use CDBG funds to serve clients who reside in areas of Utah County apart from Provo, Orem and Lehi.

Self Help Homes will purchase land in Payson. Kids Who Count is based in Salem and will serve residents of Utah County apart from Provo, Orem and Lehi.

Geographic Distribution

Target Area	Percentage of Funds

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A

Discussion

The only geographic criteria for fund distribution for the 2017 Program Year was that the project benefit residents of Utah County not residing in the cities of Provo, Orem or Lehi.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section will identify other actions to be taken in the FY2017 CDBG Program.

Actions planned to address obstacles to meeting underserved needs

One of the primary obstacles to meeting underserved needs of residents is the availability of funding. Utah County expects grant recipients to leverage grants to obtain additional funds.

Coordination with jurisdictions and public service providers decreases duplication of efforts and increases effectiveness of service delivery.

Actions planned to foster and maintain affordable housing

Self Help Homes will receive a CDBG grant this year for land acquisition that will be developed into a 12 until single-family affordable housing development, thus adding much need additional homes to the affordable housing stock available in Utah County.

The Area Review Committee will continue to evaluate strategies that work toward increasing affordable housing in future years.

Actions planned to reduce lead-based paint hazards

In the Mountainland Region, lead-based paint testing is available through the Utah Valley Consortium of Cities and County. Equipment for lead-based paint testing was purchased with CDBG Small Cities funding. The Consortium works closely with the Housing Authority of Utah County. As the housing authority provides weatherization or repair services to any pre-1978 units, lead-based paint testing is completed as a precaution.

The Utah County Health & Justice Center sells a crayon for \$2.00 that when rubbed on the paint will indicate if lead is present. The crayon can be purchased at the Environmental Health Department, Suite 2600 151 S. University Avenue, Provo, Utah 84601. In the event of a positive result the county will provide instruction about where one can go to receive more information and assistance. Utah County does not currently offer removal or rehabilitation services.

Another lead-based paint resource is the Utah Department of Environmental Quality. They provide information about Utah's Lead Based Paint Program, access to information about prevention of lead based paint poisoning, and contact information for agencies and contractors that are certified in safe removal or rehabilitation of lead based paint.

Actions planned to reduce the number of poverty-level families

Utah County is committed to reducing the number of poverty-level households. The approach is to implement programs that are targeted toward improving the economic situation of poverty level individuals. Poverty is a complex problem that must be addressed in a multifaceted way. Households living in poverty are diverse, and the effective ways of responding to their needs will vary. Strategies laid out in this plan are not intended to be implemented (or to be effective) in isolation. Rather, they are part of a comprehensive set of strategies that, in combination when applied to individual circumstances, can help alleviate poverty.

Utah County and other agencies will continue to collaborate in pooling necessary resources to assist individuals and families with obtaining the tools to overcome poverty. The County strategy will include the CDBG goals, as well as the following:

Increase effective income

Full-time employment does not provide livable income for many working households, and government credits and programs can help to offset the costs of living without eliminating the incentive to work.

Support small business development

Government support of small businesses can be used to combat poverty by encouraging commercial growth in low-income areas and ensuring that this growth benefits low income individuals with employment opportunities. Utah County will support small businesses and encourage commercial development in cooperation with local chambers of commerce and economic development organizations.

Promote workforce development

The Department of Workforce Services provides a variety of services for both job seekers and businesses. Job seekers can benefit from a self-directed job search, which includes workshops and access to the Resource Center containing computers, Internet access, fax and copy machines, courtesy phones, reference materials, job postings and notice of hiring events. Staff for the Department of Workforce Services is available to help job seekers identify their strengths and increase their job skills by taking part in employment counseling, career and personality assessments, and certifications and job readiness workshops. There is also assistance for those who have been laid off, need support finding and keeping employment, and for displaced homemakers.

Businesses having jobs that need filled can utilize the Department of Workforce Services to list job postings and find qualified employees who match the position's criteria; host a hiring event; take advantage of a no-cost assessment to gauge a job candidate or employee's skill set or personality type; connect existing employees with workshops, certification and trainings; and review data-driven reports

to better understand the labor market. Businesses will learn to recruit, train and retain.

Actions planned to develop institutional structure

Actions planned to enhance coordination between public and private housing and social service agencies

Utah County relies on private organizations and local jurisdictions to administer CDBG projects compatible with the goals of this plan. Through electronic, in-person, and mail outreach efforts throughout the year, MAG staff collaborate with these organizations to identify and support projects that address community needs. MAG also participates in the regional Continuum of Care, which consists of many non-profit service providers, housing authorities, and local jurisdictions.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	

Discussion

