Summit/Wasatch Annual Action Plan
July 1 2016 - June 30 2017

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Executive Summary

Evaluation of Current Needs

The Mountainland Association of Governments brings local elected officials together for the purpose of identification of regional priorities, and to make plans, policies and funding decisions that address those priorities. This cooperative process provides input into a range of community development, economic development, transportation and human service issues.

Community Development

The top priority of the region is the development and maintenance of community infrastructure to meet citizen needs. While growth in the area has created opportunity, there have also been new challenges for local governments. Priorities in this area focus on providing essential services and creating livable communities.

- Development and/or improvement to community infrastructure are significant priorities. While water and public safety services are determined to be critical, other types of infrastructure are also important to maintaining quality of life for all citizens.

- Review and expansion of community plans continues to be a priority in the region. This planning process is necessary to ensure a balance between development demands and the protection of community identity and resources for the future.

Housing

With population growth, the region has also seen a significant increase in the development of new housing. Although this is a positive development in improving the quality and quantity of housing stock, there has been a disproportionate development of single family housing, and development has not met the needs of lower income citizens.

The region is working to address housing development needs that can provide a range of alternatives for persons with limited resources. This includes housing stock that can serve the region's workforce, low income families, students, seniors, as well as for persons with one or more disabilities.

Funding Priority Decision Making Process

Mountainland Association of Governments reviews all projects utilizing a comprehensive rating and ranking process to determine the priority for funding. The criterion is developed by the Regional Review Committee, with input from all jurisdictions taken into consideration. The criteria reflect both regional priorities and state, and federal program requirements.

Priorities

Regional priorities are established by the Mountainland Executive Council, including elected representation of all jurisdictions in the region. Funding coordinated through the AOG includes Community Development Block Grant and Economic Development Administration planning funds. Other HUD resources are coordinated through the Mountainland Continuum of Care, the Utah
County Housing Authority and/or the Provo City Housing Authority. State Community Impact Funds are distributed by the State of Utah through the Community Impact Board (CIB). The Mountainland Region has very limited access to CIB funds.

**Evaluation of Past Performance**

The following projects were accomplished in the 2015 funding year:

<table>
<thead>
<tr>
<th>Applicatn</th>
<th>Project</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>Heber City</td>
<td>Waterline</td>
<td>$150,000.00</td>
</tr>
<tr>
<td>Summit County</td>
<td>Hoytsville Water Meters</td>
<td>$66,399.00</td>
</tr>
<tr>
<td>Kamas</td>
<td>Waterline</td>
<td>$165,500.00</td>
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<tr>
<td>Daniel Town</td>
<td>Water Repairs and Study</td>
<td>$44,800</td>
</tr>
<tr>
<td>MAG Aging</td>
<td>MOW Truck</td>
<td>$35,000.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$456,396.00</strong></td>
</tr>
</tbody>
</table>

**Summary of Citizen Participation and Consultation**

In completing this update to the Consolidated Plan, MAG has conducted extensive public outreach to solicit and coordinate input into the plan. MAG has also coordinated with jurisdictions, elected officials and various agencies that have an interest in the plan.
Outreach

Consultation

Public Housing Authority, Human Services, Health Service Providers, Homeless Housing and Service Providers

The Mountainland Consolidated Plan is completed with the input of the Mountainland Continuum of Care. The Continuum includes representatives from the following agencies:

- American Express
- American Red Cross
- Bank of American Fork
- Center for Women and Children in Crisis
- Central Utah Center for Independent Living
- Children's Justice Center
- Community Action Services
- Department of Workforce Services
- Division of Housing and Community Development
- Food & Care Coalition of Utah Valley
- Habitat for Humanity
- Housing and Urban Development
- Housing Authority of Utah County
- Intermountain Health Care (IHC)
- LDS Church Bishops Storehouse
- Mountainland Community Housing Trust
- Mountainland Head Start
- Neighborhood Housing Services
- Orem City
- Papillion House
- Peace House (Park City)
- Provo City Housing Authority
- Provo City Redevelopment Agency
- Rural Housing Development
- Social Security Administration
- United Way of Utah County
- Utah Alcoholism Foundation/House of Hope
- Utah County Association of Realtors
- Utah County Commission
- Utah County Department of Substance Abuse
- Utah County Health Department
- Utah County Sheriff’s Office
- Utah Valley Regional Medical Center
- Veterans Center
- Wasatch Mental Health

This group of service providers was consulted in the development of the plan and participated in identification of housing and supportive service needs for chronically homeless and homeless...
individuals. In addition, much of the work of the Continuum in identifying needs, services, projects, and goals has been incorporated into this document.

**Elderly Care Facilities and Providers**

Mountainland Association of Governments serves as the Area Agency on Aging (AAA) for the three-county area of Summit, Utah and Wasatch Counties, and as the focal point for services and resources available to serve the elderly. The AAA works closely with the 14 Senior Centers in the Mountainland region, and contracts with most of the area’s senior service providers (home health agencies, etc.). Development of this consolidated plan included consultation with these agencies and service providers. In addition, the AAA Advisory Board participated in development of the plan. The Advisory Board includes members representing senior centers, various advocacy groups, Foster Grandparents Program, Retired and Senior Volunteer program, the Senior Companion program, the Ombudsman program, minority groups, and members of the business community.

**Jurisdictions**

The input of local jurisdictions is a key component in development of the plan. While the plan is developed to meet state and federal guidelines, the information provided by jurisdictions represents the heart of the plan. From a local perspective, the document is only relevant to the extent that it provides information useful to local jurisdictions and addresses shared areas of concern.

To update the Community Development needs assessment section of the Plan, Mountainland AOG staff meets with planners or managers of each city, as well as to the Mayor or Commission Chair. At these meetings MAG staff guides the city in a self assessment exercise and provides a packet of information including materials to update their Capitol Improvement Lists. These materials were also e-mailed so that changes could be made electronically. E-mail was also utilized to send regular reminders. In addition, each jurisdiction was personally contacted to offer assistance in completing the update process and to gather specific information. MAG Staff provides assistance to jurisdictions as requested.

**Regional Review Committee**

The RRC is an appointed group of four elected officials from Summit and Wasatch Counties. This Committee is the local advisory board to the CDBG program. Their responsibility is to provide oversight to the rating and ranking process of CDBG applications, to rate and rank projects, make funding decisions, and to develop and approve CDBG policies, such as rating and ranking. As such, the RRC provides significant input into the distribution of funding section of the plan.

**Economic Development District Board**

The EDD Board is a group including elected officials, economic development professionals, business and private sector representatives. The composition of the EDD Board is designated by the Economic Development Administration (EDA). The Board provides oversight to the economic development activities of the Mountainland Economic Development District. For the Consolidated Plan, the EDD Board was consulted in developing information included in the Economic Development section of the plan, including goals and objectives for the EDD program.
Business Community

In addition to members of the business community that participate in the focused consultation processes identified above (members of Economic Development District Board, Aging Advisory Board, Continuum of Care), MAG conducts an outreach process targeted to members of the business community as part of the broader public input process. Postcards are mailed to a list of more than 350 businesses in the region, including Chambers of Commerce, providing notification of the public input process and specifically requesting their review and input into the plan. Although there were not any comments received from this effort, the process does increase awareness of the plan and encourages review of the document by the business community. In addition, many of the agencies involved in the Continuum of Care are organized with a Board of Directors to provide oversight to their programs and services. Through this involvement, leaders of the business community are made aware indirectly of the Consolidated Planning Process, and are directly involved in understanding and addressing homeless issues.

Other Agencies

A primary purpose of the Association of Governments is to coordinate federal, state and local programs across our region. Much of this coordination involves aspects of the consolidated planning process. Efforts made during the preparation of the 2015 Annual Action Plan include:

- Monthly reports from congressional staff as a standing agenda item on the MAG Executive Council. These reports keep local officials informed of on-going congressional actions, including housing, urban and economic development initiatives, and provide an opportunity for local elected officials to give input and comment.

- Representation on the Utah Small Cities CDBG Policy Committee. The committee develops policy that guides the implementation of the small cities CDBG program.

- Involvement with the Governor’s Office of Planning and Budget in development of population projections and criteria.

- Close interaction with the region’s state legislative delegation in advocating for various community and economic development, transportation and human service needs.

- Annual meetings with the federal elected officials to advocate for various community and economic development, transportation and human service needs.

- Participation and interaction with the Economic Development Administration, and development of the Comprehensive Economic Development Strategy (CEDS). EDA has embraced the concept of combining the consolidated planning process with the CEDS to create a truly consolidated planning approach.

- Participation with the Utah Area Agency on Aging Association, and regular contact and interaction with various divisions of the Utah State Department of Human Services, and Utah State Department of Health, in providing and advocating for aging services.
**Approval Process**

The Executive Council includes the mayors of all jurisdictions, or one elected official representing each city or town, and three council members or commissioners representing Summit, Utah and Wasatch Counties. This Committee provides oversight and has final authority on all programs and services coordinated by the AOG, including final approval authority for the Consolidated Plan.

**Citizen Participation**

Mountainland AOG makes every effort to encourage responsible input into the Consolidated Plan document from involved or interested parties and the public. To the extent possible, any comments received are incorporated into the final Consolidated Plan document.

- Mountainland hosts a Community and Transportation open house in the fall of each year. A post card is mailed to more than 1,000 citizens and agency representatives announcing the event. More than 200 persons attend to learn more about the community and transportation plans of jurisdictions and Mountainland AOG as the regional planning agency. This provides an input into the planning process, priorities, and into the plan itself.

- Public interaction is also available through the MAG website. The Consolidated Plan is posted on the web, and the public is invited to submit comments via e-mail, by phone or regular mail.

- Community newspapers are utilized to highlight specific elements of the Plan.

- A draft plan is provided to the State Division of Housing and Community Development. Comments on the draft relate to the plan meeting state and federal reporting requirements.
## Goals & Objectives

<table>
<thead>
<tr>
<th>Goal Outcome Indicator</th>
<th>Quantity</th>
<th>Unit of Measurement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Facility or Infrastructure Activity other than low/moderate income housing benefit</td>
<td>1,500</td>
<td>Persons Assisted</td>
</tr>
<tr>
<td>Public Facility or Infrastructure Activities for low/moderate income housing benefit</td>
<td>0</td>
<td>Households Assisted</td>
</tr>
<tr>
<td>Public service activities other than low/moderate income housing benefit</td>
<td>0</td>
<td>Persons Assisted</td>
</tr>
<tr>
<td>Public service activities for low/moderate income housing benefit</td>
<td>0</td>
<td>Households Assisted</td>
</tr>
<tr>
<td>Facade treatment/Business building rehabilitation</td>
<td>0</td>
<td>Business</td>
</tr>
<tr>
<td>Brownfield acres remediated</td>
<td>0</td>
<td>Acre</td>
</tr>
<tr>
<td>Rental units constructed</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Rental units rehabilitated</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Homeowner housing added</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Homeowner housing rehabilitated</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Direct financial assistance to homebuyers</td>
<td>0</td>
<td>Households Assisted</td>
</tr>
<tr>
<td>Tenant-based rental assistance/Rapid rehousing</td>
<td>0</td>
<td>Households Assisted</td>
</tr>
<tr>
<td>Homeless person overnight shelter</td>
<td>0</td>
<td>Persons Assisted</td>
</tr>
<tr>
<td>Overnight/Emergency Shelter/Transitional Housing Beds added</td>
<td>0</td>
<td>Beds</td>
</tr>
<tr>
<td>Homelessness prevention</td>
<td>0</td>
<td>Persons Assisted</td>
</tr>
<tr>
<td>Jobs created/retained</td>
<td>0</td>
<td>Jobs</td>
</tr>
<tr>
<td>Businesses assisted</td>
<td>0</td>
<td>Businesses Assisted</td>
</tr>
<tr>
<td>Housing for homeless added</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Housing for people with HIV/AIDS added</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>HIV/AIDS housing operation</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Buildings demolished</td>
<td>0</td>
<td>Buildings</td>
</tr>
<tr>
<td>Housing code enforcement/Foreclosed property care</td>
<td>0</td>
<td>Household Housing Unit</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>Other</td>
</tr>
</tbody>
</table>

### One year goals for the number of households supported through:

| Rental assistance | 0 |
| The production of new units | 0 |
| Rehab of existing units | 0 |
| Acquisition of existing units | 0 |
| **Total** | **0** |

### One year goals for the number of households to be supported:

| Homeless | 0 |
| Non-homeless | 0 |
| Special Needs | 0 |
| **Total** | **0** |
Allocation priorities

CDBG funds are distributed through a competitive process and Mountainland is unable to predict the ultimate geographic distribution of these funds. However we are able to identify communities in need. A community “self-assessment” form was sent out to each of the 13 cities and towns in the two county regions. The responses were plotted on a table with each of the following type of community need identified:

- Fire Department
- Fire Department Equipment
- Fire Department Staffing/Volunteers
- Police/Public Safety Facilities
- Police/Public Safety Staffing
- Recreational Facilities
- Community Sewer System
- Culinary Water System Source
- Culinary Water System Storage
- Culinary Water System Distribution
- Streets and Roads
- Solid Waste Disposal
- Health Care
- Animal Control
- Courts
- Jails
- Senior Center
- Services to assist Homeless

Each community was asked to assess the level in which those items listed above are addressed in their community on a scale or 1-10, with one meaning that the item is completely inadequate to ten meaning the issue is extremely well addressed. We did not differentiate between a services provided by another entity, i.e. the county providing jail service in the area. The local cities were asked to simply identify how those services, regardless of who provides them, are addressing the services in the community.

Basic infrastructure remains the primary focus of regional investment of funding. Water and sewer projects are the two highest priorities. All other priorities revolve around infrastructure needs.

The Community Development Block Grant program has many options in which low to moderate income persons can receive job skills training or other training that can help them live a sustainable lifestyle. Projects that promote job training or skills training receive additional points in the rating and ranking criteria.

Although Community Development Block Grant funds are an appropriate source for housing project support, these funds are very limited and are shared across a number of jurisdictions. Housing projects also face competition from various other infrastructure and public service needs that also are pressing. Mountainland Association of Governments is in a position to facilitate discussions, to identify methods and resources, and to provide data and plans, but is not a legislative body that can
implement any specific policies or projects. In addition, it is noted that there is not a “one-size-fits-all” strategy to addressing the issue of affordable housing.

If a project is funded with CDBG dollars and it will result in the displacement of a household from their residence, it will be required to find another residence for the household. The Utah Small Cities Program will generally not fund projects that will displace a household.
Expected Resources

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Allocation</td>
<td>$506,000.00</td>
</tr>
<tr>
<td>Program Income</td>
<td>$0.00</td>
</tr>
<tr>
<td>Prior Years Resources</td>
<td>$0.00</td>
</tr>
<tr>
<td>Total</td>
<td>$506,000.00</td>
</tr>
</tbody>
</table>

It is estimated the region will receive approximately $506,000 in CDBG funding. This allocation will leverage approximately $200,000 in local match money. No match is required, however applications are scored based on percentage of matching dollars for the proposed project.
Geographic Distribution

CDBG funds are distributed through a competitive process and Mountainland is unable to predict the ultimate geographic distribution of these funds.
Method of Distribution

The following provides a summary of organizations that distribute HUD Community Planning and Development funds in the Mountainland region:

A) Applications for SuperNOFA funding are reviewed and funding recommendations are made by a sub-committee of the Mountainland Continuum of Care.
B) HOME funds are received and allocated through the Utah Valley Consortium.
C) CDBG funds are allocated by Provo City, Orem City and Lehi City as entitlement communities, Utah County as an Urban County, and by Mountainland Association of Governments for the Utah Small Cities CDBG Program covering Summit and Wasatch County.
D) Section 8 funds are utilized by the Utah County Housing Authority and Provo City Housing Authority.

The Mountainland Regional Review Committee is responsible for the rating and ranking policies for the Small Cities CDBG Program administered by the Association in conjunction with the State of Utah. These policies must meet state and federal guidelines, and also reflect regional priorities and needs.

The Mountainland region has historically utilized CDBG funding to meet basic infrastructure needs of rural communities, and to create livable communities for low and moderate income persons. Historically, more than 75% of funds received in the Mountainland Region have been directed toward improving the infrastructure of the region. Projects that relate to public health and safety, such as projects that improve water delivery systems and fire protection, have historically been a high priority. Projects that benefit a larger share of community residents and or that benefit a larger proportionate share of low and moderate income persons have traditionally received high priority.

While the Regional Review Committee has worked to meet regional goals within the framework of the CDBG program, the Committee has tried not to lose sight of the project beneficiaries in awarding funds that meet important community needs that may not be reflected by regional priorities.

The CDBG Rating and Ranking Criteria are approved before adoption of the Regional Consolidated Plan in order to meet the application calendar. Rating and Ranking Criteria are developed and approved by the Regional Review committee, with an opportunity for all jurisdictions to have a voice in the process and the outcome.

The Regional Review Committee identified the following funding priorities (based on CDBG categories of eligibility):
1) Public Facilities and Improvements
2) Projects that work to identify and address resident needs, including planning, economic development or public service needs.
3) Housing
Barriers to Affordable Housing

Based upon the results from this analysis, Mountainland Association of Governments will engage in the following three activities for the next year (July 2016-June 2017).

**Action 1**

*Training session hosted by the Wasatch County Housing Authority and the Mountainland Community Housing Trust for realtors, developers, landlords, and property managers.*

In partnership with the above-mentioned organizations, MAG will financially support training sessions for housing professionals on equal housing law and best practices in fair housing.

**Responsible party:**
Wasatch County Housing Authority
Mountainland Community Housing Trust
Mountainland Association of Governments

**Completion deadline:**
June 30, 2017

**Action 2**

*Facilitating relationships between UTA, Wasatch, and Summit County cities regarding transportation access.*

One of the major findings of the survey was a lack of access to transportation. Hideout, for example, has an apartment complex that houses many low-income workers for Park City businesses but who lack adequate transportation to the service center. MAG will try to hold both formal and informal conversations between cities and UTA officials about increasing transit routes in the area.

**Responsible party:**
MAG Community and Economic Development

**Completion deadline:**
June 30, 2017