

# Executive Summary

## ES-05 Executive Summary – 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

In accordance with the planning requirements of the Department of Housing and Urban Development (HUD), the City of Orem has prepared this Consolidated Plan for its Community Development Block Grant (CDBG) program for FY 2020-2024. This planning document outlines priorities and strategies for meeting the needs of low-income residents and special populations within the community.

The Consolidated Plan is designed to help states and local jurisdictions to assess their affordable housing and community development needs and market conditions, determine community priorities, and to make data-driven, place-based investment decisions.

This plan meets the requirements of the Consolidated Planning rule, which calls for comprehensive planning for the following HUD-funded programs: Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

With a population over 50,000, the City of Orem is considered an entitlement community and receives a direct CDBG allocation on annual basis from the Department of Housing and Urban Development (HUD) for community benefit. Entitlement communities receive funding to execute projects and activities that benefit low- and moderate-income residents in their jurisdiction. Each eligible project or activity must meet a least one of the national objectives established by HUD. National objectives include: benefit to low- and moderate- income (LMI) persons; aid in the prevention or elimination of slums or blight; or meet a need having a particular urgency (referred to as urgent need).

All of the City of Orem’s CDBG activities fall within the objective to benefit LMI persons. Although there are neighborhoods in decline within the City, these areas have not been officially been designated as “slum and blight” areas. In addition, the City has not had urgent community needs that have required the use of CDBG funding in the past. This may change with the current health crisis facing our community. CDBG funding would be considered for mitigation efforts for this crisis and other future natural disasters, pandemics, or emergency situations if needed.

While the City of Orem actively participates in other coordination of federal-funding processes, this report will only address limited aspects of the following programs: HOME, ESG, and HOPWA. Provo City, Utah is the lead agency for the Utah Valley Consortium of Cities and Counties (UVCC) and administers

the HOME program locally. The City of Orem is an active member of the UVCC and is voting member on the HOME allocation committee. The intended uses of HOME funds can be found in Provo's planning and reporting documents. The City of Orem does not directly access ESG or HOPWA funding. Because of this, information related to these programs can be found in reporting documents of the State of Utah and other related agencies.

The programs and activities in this plan are designed to support HUD priorities:

- Support Fair, Sustainable Homeownership and Financial Stability
- Reduce Homelessness
- Remove Lead Based Paint and Other Health Risks from Homes
- Remove Barriers to Affordable Housing
- Enhance Rental Assistance
- Bolster Growth in Opportunity Zones
- Support Effectiveness and Accountability in Long-Term Disaster Recovery
- Develop Envision Centers
- Promote Section 3
- Protect Tax Payer Funds
- Streamline Operations

With both beneficial CDBG and HOME funding, the City of Orem has been able to better the City and community through increasing the availability of local services for LMI residents and by providing other programs and projects to enhance the quality of LMI households and neighborhoods.

## **2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview**

The City of Orem has identified seven main priorities that they will focus on over the next five years. The priorities are as follows:

- **Housing (affordable, accessible, assistance, and improvements)** – The City of Orem will look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. The City will also continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
- **Public Services to Low and Moderate Income Residents** – the City of Orem will allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.

- **Public Infrastructure (streets, water, sewer, facilities, parks, and improvements)** – The City plans to fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.
- **Develop Economic Infrastructure** – The City will invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. The City will also work towards paying off its current Section 108 Loan.
- **Efficient Oversight and Operations of the CDBG Program** – The City will continue to manage the CDBG program in an efficient and effective manner and will look for ways to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
- **Neighborhood Preservation** – The City will continue to support residents living in CDBG eligible neighborhoods and preserve, halt decline, and decrease crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
- **Urgent Need** - The City will work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19.

### 3. Evaluation of past performance

Over the past five years, the City of Orem has made significant strides with its CDBG program and processes. A Community Services Manager was hired a year and half ago to manage the federal program full-time. Additionally, many policies and processes have been updated to better meet HUD guidelines. The City has also been working very closely with the other area entitlements to better coordinate timelines, deadlines, and processes, lessen administrative burden, hold mutual meetings, and jointly fund a few public service capital projects. This collaboration has proven to be beneficial to both the entitlements and sub recipients and has helped funding go further and be more impactful. The City has also moved its application, reporting, and reimbursement process online using the Zoomgrants platform.

The City has continued to support many public service organizations serving Orem residents. These wonderful sub recipients make a tremendous difference in our community. The City was also able to use some non-public service funding to help a local non-profit housing organization with two much needed affordable housing projects that will provide eight LMI families with safe and affordable housing when completed. Over the last three years, the City has also targeted its public infrastructure funding towards improving parks in CDBG eligible neighborhoods. These park improvement projects have helped to increase park usage and decrease crime rates significantly in those areas. The City plans to continue to improve more parks in the LMI neighborhoods over the next several years.

The City has also been providing CDBG funds to pay for code enforcement through the City's Neighborhood Preservation Unit (NPU). The City compensates around 30 percent (depending on call numbers) of the NPU officers' salary and 100 percent of the flex-time civilian employee's salary for code enforcement and neighborhood preservation activities in eligible neighborhoods. To help match those funds, the City conducts many "above and beyond" activities in the six neighborhoods including Police

Picnics, Neighborhood Leader Meetings, school partnership projects, and a Reading with Police program.

Orem City also recently started to administer its Critical Home Repair and Home Rehabilitation Program again after one of the local sub recipients decided to no longer run the program. In this past year, eight beneficial improvement projects have been completed with LMI homeowners living within the city limits.

City staff also actively participates with the UVCC and serve on the HOME allocation committee. HOME funds have helped to provide down payment assistance to many LMI homebuyers in Orem. HOME funds have also been used to buy property and pay for infrastructure improvements for a couple of different affordable housing projects in the Orem area.

Orem City will continue to work towards strengthening its CDBG program adding additional processes and policies as needed and building better relationships with their sub recipients. The City will also look for other ways it can continue to collaborate with the other local entitlements.

#### **4. Summary of citizen participation process and consultation process**

To create the plan, the City of Orem worked with the four other area entitlements to solicit community input on the plan priorities. The following activities were conducted:

- Civicus Consulting Group was hired to prepare necessary documents for the consolidated plan and to help the entitlements identify housing and other needs and priorities in the community. The documents include: Analysis of Impediments to Fair Housing, Housing Market Analysis, and Housing Needs Assessment. Civicus staff did research, conducted interviews and surveys, held focus groups, etc. to help prepare this beneficial information for the public entities.
- A priority survey was sent out to the community in English and Spanish via social media and email. 593 responses were received with 57% of the responses coming from Orem residents.
- Local service providers were asked to administer paper surveys to LMI clients.
- A facilitated discussion with local service providers was held to help to better determine community needs and priorities. The providers represented diverse groups of people and areas of focus.
- City Councils and the County Commission participated in informational and priority setting activities.

The City of Orem also relied heavily on the input of a group of citizen volunteers known as the CDBG Citizen Advisory Commission (CAC). The CAC consists of six of Orem residents who are appointed by the City Council and represent various interests, walks of life, and geographic locations in Orem. Each member serves a three year term and can be re-appointed to subsequent terms. The current CAC members are: Ken Ransom (Chairperson), Barbara Jones, Mattathias Westwood, Tanya Harmon, Giovana Alisa, and Nate Evans.

Once the plan was completed, input on the 2020-2024 Consolidated Plan was requested through a 30 day comment period and public hearing process in accordance with the City of Orem’s Citizen Participation Plan. The plan was introduced to the Orem City Council at April 14, 2020. The 30 day comment period ran from April 14, 2020 to May 25, 2020. Citizens were able to review the plan online at [orem.org/cdbg/](http://orem.org/cdbg/) and/or at the Community Services Office at the Orem City Center. The plan was adopted by the City Council on May 26, 2020. The meetings and public comment period were properly noticed.

In addition, also in accordance with the citizen participation plan, two public hearings were held to solicit comments for the Annual Action Plan on April 14, 2020 and May 26, 2020 during the City Council Meeting. The City Council approved the Annual Action Plan at the May 26, 2020 meeting.

## **5. Summary of public comments**

All of the public comments were compiled and attached in the citizen participation section of the Consolidated Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

## **7. Summary**

The City of Orem is fortunate to be a CDBG entitlement. The funding has made and continues to make a significant impact for LMI individuals and families living in the city. Many of our residents rely heavily on this important funding to help them access basic needs such as food, housing, healthcare, and other necessities of life. The funding also has helped several to have the opportunity to take part of important services such as counseling, education, and home repair that they may have not had the ability to do so otherwise.

CDBG funding is also very valuable to the City of Orem and the eligible neighborhoods in the area. Many of these neighborhoods are getting older, experiencing growing crime and nuisance rates, and facing overall decline. Targeted code enforcement, infrastructure projects, and neighborhood preservation activities help to revitalize these areas improving the quality of life for residents, neighborhoods, and entire city.

Both CDBG and HOME Funds are also provide valuable resources to help offer safety and stability for our residents through the creation of much needed affordable housing in our community.

Over the next five years, the City of Orem will continue to seek out and fund projects and programs in our community that will enhance and improve the quality of life for its wonderful residents and better the community as a whole.



# The Process

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	OREM	City of Orem
HOME Administrator		City of Provo

Table 1– Responsible Agencies

### Narrative

The Orem City Community Services Manager manages the CDBG funding for the City of Orem with help from the Deputy City Manager. Local HOME funds are administered by Provo City. Provo City is the lead agency for the UVCC. The Orem City Community Services Manager sits on the UVCC HOME allocation committee.

### Consolidated Plan Public Contact Information

## **PR-10 Consultation - 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)**

### **1. Introduction**

City of Orem, along with Provo City and MAG, engaged in a collaborative effort to consult with representatives of low-income neighborhoods, non-profit and for-profit housing developers, service providers, lenders, public service agencies, homeless service providers, faith-based organizations, supportive housing and service providers, community stakeholders, community partners, and beneficiaries of entitlement programs to inform and develop the priorities and strategies contained within the ConPlan.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

A ConPlan discussion was carried out in the City of Orem Council chambers. A survey was provided, and input was received from 593 respondents. The survey was made available electronically and published in entitlement recipients' websites and social media. Additionally, the survey was emailed to current service and housing partner agencies who were asked to answer the survey as well as make it available to clients. Collaboration with service providers and other government agencies provided data used in technical analysis for the ConPlan.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

The vision of the Mountainland Region Continuum of Care (CoC) is to provide decent, safe and affordable housing and effective support services to homeless, chronic homeless families and individuals including—initial stabilization, transitional housing, permanent housing, access to mainstream resources and independence from governmental assistance. United Way of Utah County (United Way) leads the CoC, of which all entitlement recipients are active and involved members. The CoC is an organized body of local jurisdictions, government agencies, local nonprofit organizations, faith-based service and housing organizations, and other agencies and partners seeking to maximize resources and avoid duplication of services while providing consistent and unified planning in Utah County.

As it annually does, the CoC led the efforts for the Point in Time count in which over 70 volunteers participated in an outreach to find homeless individuals. The event was advertised in the Daily Herald (local paper), the Provo Mayor's blog, and the United Way Facebook page. A partner agency, Community Action Services and Food Bank, emailed invitations to their volunteers.



**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The Continuum of Care has two representatives who sit on the state allocation committee and make funding recommendations for ESG and other state funds intended for homeless services. Provo, Orem and Utah County CDBG Program Administrators are members of the Continuum's Rank and Review Committee allocating funds to homeless service providers.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 2– Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Rocky Mountain University of Health Professionals Foundation
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
2	<b>Agency/Group/Organization</b>	Fresh Start Ventures
	<b>Agency/Group/Organization Type</b>	Housing Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

3	<b>Agency/Group/Organization</b>	CENTER FOR WOMEN & CHILDREN IN CRISIS
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Victims of Domestic Violence Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
4	<b>Agency/Group/Organization</b>	Community Action Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-homeless Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

5	<b>Agency/Group/Organization</b>	COMMUNITY HEALTH CONNECT
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
6	<b>Agency/Group/Organization</b>	FAMILY SUPPORT AND TREATMENT CENTER
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

7	<b>Agency/Group/Organization</b>	FOOD AND CARE COALITION OF UTAH VALLEY
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Persons with Disabilities Services-homeless Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
8	<b>Agency/Group/Organization</b>	Friends of Utah County Children's Justice Center
	<b>Agency/Group/Organization Type</b>	Services-Children Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

9	<b>Agency/Group/Organization</b>	Mountainland Head Start, Inc.
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
10	<b>Agency/Group/Organization</b>	CENTRO HISPANO
	<b>Agency/Group/Organization Type</b>	Services-Health Services-Education Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
11	<b>Agency/Group/Organization</b>	Housing Authority of Utah County
	<b>Agency/Group/Organization Type</b>	PHA

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
12	<b>Agency/Group/Organization</b>	Neighborworks provo
	<b>Agency/Group/Organization Type</b>	Housing Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
13	<b>Agency/Group/Organization</b>	MOUNTAINLANDS COMMUNITY HEALTH CENTER
	<b>Agency/Group/Organization Type</b>	Health Agency

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
14	<b>Agency/Group/Organization</b>	Mountainland Continuum of Care
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
15	<b>Agency/Group/Organization</b>	PROJECT READ
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Education Services-Employment



	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
16	<b>Agency/Group/Organization</b>	Provo City Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
17	<b>Agency/Group/Organization</b>	Rural Housing Development Corporation
	<b>Agency/Group/Organization Type</b>	Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.
18	<b>Agency/Group/Organization</b>	Wasatch Mental Health Services SSD
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization responded to the survey and participated in the ConPlan Discussion. Continue to make available financial support to provide services.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The Consolidated Plan process provided an opportunity and invited participation comments from all relevant organizations and agencies.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Way of Utah County	Assist with people that are homeless and at risk at being homeless.
Analysis of Impediments - 2019 Utah Valley	Provo City Corporation	Affirmatively furthering fair housing.
Housing Needs Assessment - 2019 Utah Valley	Provo City Corporation	Housing needs.
Affordable Housing Report - 2019	State of Utah	Housing Affordability.
CASFB Community Needs Assessment - 2019	Community Action Services and Food Bank	Income, employment, and housing.
The Market Pulse- September 2019	CoreLogic	Housing Market.
Housing Market Analysis - 2019 Utah Valley	Provo City Corporation	Non-housing needs.
Orem Moderate Housing Study - September 2018	City of Orem	Housing needs, housing affordability, housing market, non-housing needs.

**Table 3– Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(I))**

The City of Orem collaboratively worked with the surrounding area entitlements to implement the plan. They shared the cost of the housing plans, developed the community survey, and actively worked together to engage community leaders and local stakeholders to help to determine the priorities and strategies contained within the ConPlan.

**Narrative**

## **PR-15 Citizen Participation - 91.105, 91.115, 91.200(c) and 91.300(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Orem worked with the area entitlements to solicit community input on the plan priorities. The following activities were conducted:

- Civicus Consulting Group was hired to prepare necessary documents for the consolidated plan and to help the entitlements identify housing and other needs and priorities in the community. Civicus staff did research, conducted citizen and service provider interviews and surveys, held focus groups, etc. to help prepare this beneficial information for the public entities.
- A priority survey was created and sent out to the community in English and Spanish via social media and email in January 2020. 593 responses were received – 57% of responses came from Orem residents.
- An article in the local newspaper, the Daily Herald, was published on January 16, 2020 explaining the consolidated planning process and encouraging survey participation.
- Local service providers were asked to administer paper surveys to LMI clients.
- City Councils and the County Commission participated in priority setting activities. The Orem City Council members heard a presentation of the Consolidated Plan and participated in an activity to set CDBG priorities at a Council Work Session on February 11, 2020.

The City of Orem also amended its Citizen Participation Plan in February 2020 and again in April 2020 to encourage more impactful citizen participation and sought public comment on the proposed changes. The City received no community feedback on the updated plan.

The City of Orem also relied heavily on the input of its CDBG Citizen Advisory Commission (CAC). The CAC consists of six of Orem residents who are appointed by the City Council and represent various walks of life, and geographic areas. The current CAC members are: Ken Ransom (Chairperson), Barbara Jones, Mattathias Westwood, Tanya Harmon, Giovana Alisa, and Nate Evans. Commission meetings were held on March 25, 2020, January 16, 2020, October 17, 2020, and July 30, 2019. Two members of the Orem Commission were selected to sit on the Joint CDBG Commission with other entitlements. The members, Giovana Alisa and Ken Ransom, attended Joint Commission meetings on March 2, 2020 and March 4, 2020.

Once the plan was completed, input on the 2020-2024 Consolidated Plan was requested through a noticed 30 day comment period and public hearing process in accordance with the City of Orem’s Citizen Participation Plan. The plan was introduced to the Orem City Council at April 14,

2020. The 30 day comment period ran from April 14, 2020 to May 25, 2020. Citizens were able to review the plan online at [orem.org/cdbg/](http://orem.org/cdbg/) and/or at the Community Services Office at the Orem City Center. The plan was adopted by the City Council on May 26, 2020.

In addition, also in accordance with the citizen participation plan, two public hearings were held to solicit comments for the Annual Action Plan on April 14, 2020 and May 26, 2020 during the City Council Meeting. The City Council approved the Annual Action Plan at the May 26, 2020 meeting. The meetings and public comment period were properly noticed.

This year's collaborative and diverse citizen participation process was very valuable and helped the City of Orem and other entitlements determine a clearer direction of what the community would like to see federal funding used for in the future. Because of this, the City of Orem and others will be better able to set impactful, community driven federal funding priorities and fund programs and projects that meet those goals over the next five years.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Survey	Non-targeted/broad community	593	Survey respondents felt like housing services, mental health services, services for abused and neglected children, fire stations/equipment, and street improvements should be a priorities for federal funding in the community.	All comments were accepted.	Survey link closed. Copy of the survey is included in the plan appendix.
2	Public Meeting	Local Service Providers	18	Participants identified housing affordability, mental health, and education as community priorities for federal funding.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	City Council Members	6	The Mayor and Council members recognized homeowner assistance, public housing improvements, and economic infrastructure development as priorities for the City.	All comments were accepted.	

4	Public Hearing	Non-targeted/broad community  City Council members	Because of the COVID-19 pandemic, the two required public hearings were held online. Seven Council members attended the first meeting and six Council members attended the second meeting. Other attendance is unknown due to the online nature of the meetings.	A written comment was received from the Sharlene Wilde, Executive Director from NeighborWorks Mountain Home Solutions in regards to the Annual Action Plan. She stated the following - Dear Mayor, council members and staff of Orem City, NeighborWorks Mountain Country Home Solutions would like to thank you for the CDBG funding that was provided to us to build and manage a 4-plex to serve low-to-moderate income Senior citizens in the city of Orem. We are very thankful for this	No comments received.	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				opportunity to work with the City of Orem and we hope this is the first of many projects where we collaborate together.		
5	Public Meeting	CDBG Advisory Commission	6	Commission members felt like housing, services to special needs populations, and infrastructure were the most important priorities for the community.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>	Unknown	Comments were summarized and used to help to develop the Analysis of Impediments to Fair Housing, Housing Market Analysis, and Housing Needs Assessment	All comments were accepted.	

**Table 4– Citizen Participation Outreach**

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

This Section of the Plan provides a summary of the City of Orem’s needs related to public facilities and improvements, public services, housing, and economic development. The Needs Assessment identifies the needs with the highest priority within the community and forms the basis for the Strategic Plan section of the Consolidated Plan. The Strategic Plan outlines what programs and projects will be funded and administered as part of the City of Orem’s CDBG Program.

Data for the needs assessment come from the Community Needs Survey, the UVCC Housing Needs Assessment 2019 prepared by Civicus Consulting Group, and default data from the Comprehensive Housing Affordability Strategy (CHAS) developed by the Census Bureau for HUD based on the 2011-2015 American Community Service (ACS) Census.



## **NA-50 Non-Housing Community Development Needs - 91.415, 91.215 (f)**

### **Describe the jurisdiction's need for Public Facilities:**

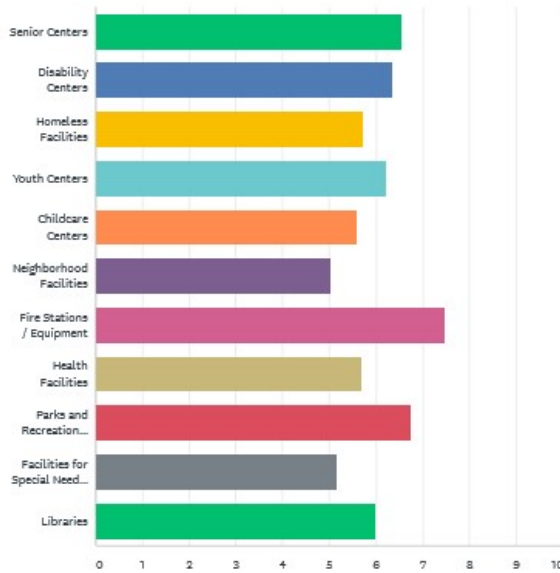
The jurisdiction has completed several eligible neighborhood park improvements using CDBG and other City funding in the last few years to preserve the aging neighborhoods throughout Orem. Because of the success of these improvements and other parks in great need of updating, the City plans to continue to target CDBG funding for additional parks projects over the next few years. The City will then look at other projects that meet community priorities such as fire stations, the senior center, and/or the library. The jurisdiction will also continue to partner with the other entitlements to provide funding for the capital needs of our public service organization partners with emphasis given to providers that are working with people with disabilities or victims of abuse.

### **How were these needs determined?**

These needs were determined through the Community Needs Survey conducted in preparation for this Consolidated Plan. The Public Works Department also maintains records of possible park projects and keeps CDBG staff informed on park improvement needs in eligible neighborhoods. CDBG staff also has looked at usage numbers and crime and nuisance data for parks that have recently been improved by City CDBG funding and have sent out specific neighborhood surveys to help determine future project priorities.

Q4 Rank the highest priority needs of your community or clients in regards to PUBLIC FACILITIES, where 1 is the highest priority/need and 11 is the lowest priority/need.

Answered: 402 Skipped: 12



	1	2	3	4	5	6	7	8	9	10	11	TOTAL	SCORE
Senior Centers	9.84% 38	8.03% 31	8.03% 31	14.77% 57	12.18% 47	12.69% 49	10.10% 39	8.29% 32	5.18% 20	4.92% 19	5.96% 23	366	6.55
Disability Centers	4.71% 18	9.95% 38	11.52% 44	9.69% 37	11.78% 45	11.52% 44	13.35% 51	10.47% 40	10.99% 42	4.97% 19	1.05% 4	382	6.37
Homeless Facilities	12.47% 48	7.01% 27	9.87% 38	6.49% 25	6.49% 25	6.23% 24	6.49% 25	11.17% 43	9.61% 37	11.17% 43	12.99% 50	385	5.72
Youth Centers	4.69% 18	8.07% 31	7.55% 29	13.54% 52	14.84% 57	11.46% 44	11.72% 45	10.68% 41	7.81% 30	7.03% 27	2.60% 10	384	6.23
Childcare Centers	6.74% 26	8.03% 31	5.44% 21	5.70% 22	12.18% 47	11.66% 45	10.62% 41	9.07% 35	12.95% 50	9.59% 37	8.03% 31	386	5.60
Neighborhood Facilities	3.68% 14	5.53% 21	7.89% 30	7.37% 28	7.89% 30	9.47% 36	10.53% 40	10.53% 40	11.05% 42	10.26% 39	15.79% 60	380	5.02
Fire Stations / Equipment	26.53% 104	12.24% 48	9.95% 39	7.65% 30	5.36% 21	5.61% 22	9.18% 36	8.16% 32	5.36% 21	6.38% 25	3.57% 14	392	7.47
Health Facilities	5.48% 21	9.40% 36	10.44% 40	9.66% 37	7.05% 27	8.88% 34	6.53% 25	9.92% 38	12.53% 48	12.27% 47	7.83% 30	383	5.70
Parks and Recreation Facilities	13.11% 51	13.62% 53	13.11% 51	11.05% 43	6.94% 27	6.17% 24	5.91% 23	4.37% 17	9.77% 38	10.03% 39	5.91% 23	389	6.75
Facilities for Special Needs Populations	4.91% 19	5.94% 23	8.01% 31	6.20% 24	9.82% 38	9.30% 36	8.79% 34	10.59% 41	9.82% 38	13.44% 52	13.18% 51	387	5.16
Libraries	10.97% 43	14.03% 55	9.95% 39	8.67% 34	6.12% 24	6.89% 27	4.85% 19	5.61% 22	3.57% 14	8.93% 35	20.41% 80	392	6.00

**Survey Results - Public Facilities**

**Describe the jurisdiction’s need for Public Improvements:**

Public improvement priorities include street, sidewalk, and water/sewer projects. The CDBG staff will work with the Public Works Department to determine what types of these projects are needed in LMI

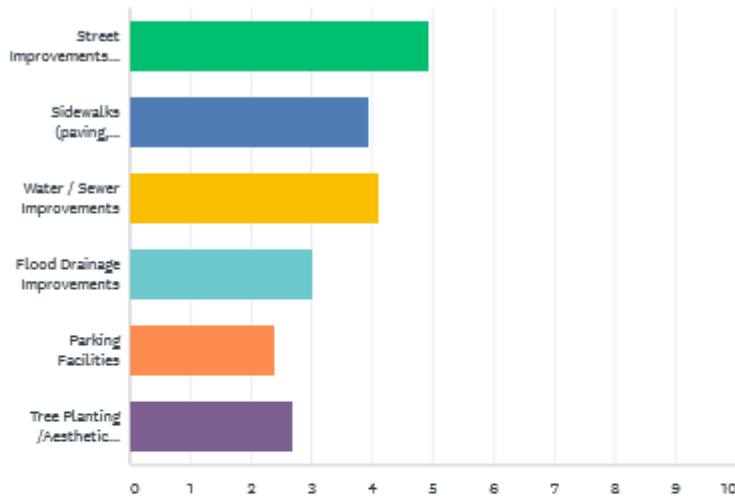
**How were these needs determined?**

These needs were determined through the Community Needs Survey conducted in preparation for this Consolidated Plan and the discussion with the Mayor and City Council. The Public Works Department also maintains records of possible projects and keeps the CDBG staff informed on what project needs that have in the eligible neighborhoods.

neighborhoods in Orem and will work to fund those projects as funding is available.

**Q5 Rank the highest priority needs of your community or clients in regards to PUBLIC INFRASTRUCTURE, where 1 is the highest priority/need and 6 is the lowest priority/need.**

Answered: 401 Skipped: 13



	1	2	3	4	5	6	TOTAL	SCORE
Street Improvements (repaving, curbs and gutters)	48.10% 190	22.78% 90	14.18% 56	7.09% 28	5.82% 23	2.03% 8	395	4.94
Sidewalks (paving, widening)	11.03% 43	29.49% 115	22.56% 88	22.56% 88	10.51% 41	3.85% 15	390	3.96
Water / Sewer Improvements	19.69% 77	19.69% 77	27.37% 107	19.69% 77	10.23% 40	3.32% 13	391	4.09
Flood Drainage Improvements	4.37% 17	13.37% 52	15.42% 60	26.48% 103	27.51% 107	12.85% 50	389	3.02
Parking Facilities	7.71% 30	5.66% 22	6.94% 27	12.60% 49	30.59% 119	36.50% 142	389	2.38
Tree Planting /Aesthetic Amenities	10.66% 42	9.64% 38	13.71% 54	10.91% 43	14.97% 59	40.10% 158	394	2.70

**Survey Results - Public Improvements**

**Describe the jurisdiction’s need for Public Services:**

With a growing population and changing demographics, there is great need for many types of public services programs to serve residents of Orem. Based on the survey data and other information, however, the greatest needs are for housing services, mental health services, services for special needs populations and survivors of abuse, and education.

**How were these needs determined?**



These needs were determined through the Community Needs Survey conducted in preparation for this Consolidated Plan and the facilitated discussion with local service providers.

**Based on the needs analysis above, describe the State's needs in Colonias**

# Housing Market Analysis

## MA-05 Overview

### Housing Market Analysis Overview:

In conjunction with the Housing Needs Assessment, the Analysis of Impediments, the Market Analysis, and Orem's Moderate Housing Study, the Housing Market Analysis provides the basis for the Consolidated Plan and the affordable housing programs and projects to be administered.

Until recently, the Utah housing market provided more new housing units than new households--in other words, the supply of housing kept up with the demand. Since 2011, this has not been the case, however. The reasons for this are varied, but chief among them are land constraints, restrictive zoning ordinances, and rising construction costs. While these are national trends, Utah has been disproportionately impacted due to our larger than average families and our high rate of population growth.

Compared to the County average, households in Orem making \$49,999 or less (roughly 80% of the household area median income) are more likely to find housing that does not exceed 30% of their income. In Orem, 34.4% of households who earn less than \$49,999 income can find affordable housing, compared to 33.0% for the State and 29.7% for Utah County. While Orem has more affordable housing than many cities in Utah County, there is still a need for additional moderate-income housing units. According to the data, 19.8% of Orem households earn \$34,999 or less (roughly 50% of the household median income) and have housing costs greater than 30%. This represents roughly 5,284 households and an estimated 18,500 Orem residents.

Currently, there is little remaining undeveloped land in Orem, whereas other parts of Utah County--particularly the northern and southern parts--have large tracts of undeveloped land that are currently experiencing significant new growth.

Orem added 1,747 single family units and 4,906 multifamily units from 2000 to 2018. This accounts for 8.8% of the units assumed to have been added by Utah County. In Orem, some have made the claim that the City is taking too much growth from the rest of the County. This data demonstrates otherwise. While Orem represents 16.3% of the County's population (100,181 of 613,211 in 2018), it has only added 8.8% of the new housing stock since the year 2000 (when Orem made up 22.9% of the County's population).

Low vacancy rates, a high student population, and rapid population growth contribute to the ever-increasing demand for safe, clean rental units; however, this demand continues to push rentals higher.

Strong economic growth and a young, highly educated workforce combine to bring good jobs to the areas; however, this young workforce earns lower-than-hoped-for income, making rising rental rates more difficult to pay.

Current levels of public housing assistance is inadequate to meet the demand in the City of Orem and Utah County as a whole; more than 12,400 renter households in Utah County are living with very low or extremely low incomes and receive no housing assistance from public sources.

By 2024, an additional 11,000 renter-occupied units and 11,000 owner-occupied units are needed in Utah County. New homes priced below the most-recent 12-month median price of \$326,000 are most needed in order to ease the burden of moderate-income households.

2024 Projections for Annual Vacancy Rates: Orem

	2009	2016	2017	2024 Projection
Total Vacancy Rate	3.6%	5.2%	5.3%	7.0%
Homeowner Vacancy Rate	1.1%	2.0%	1.8%	3.0%
Rental Vacancy Rate	5.1%	5.0%	5.1%	5.4%

Table 143: 2024 Projections for Annual Vacancy Rates: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Average Housing Cost Burden Ratio: Orem

	2009	2016	2017	2024 Projection
Ratio of the municipality's median rent to the median <b>RENTER</b> household income in the municipality	25.8%	27.1%	26.8%	28.9%
Ratio of the municipality's median mortgage costs to median <b>OWNER</b> household income in the municipality	23.6%	22.1%	21.9%	20.6%

Table 144: 2024 Projections for Average Housing Cost Burden Ratio: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Approximate Housing Cost Burden Ratio at HUD's 80%, 50%, and 30% Income Limits based on a 4-Person Family Household: Orem

	2009	2016	2017	2024 Projection
Ratio of median rent in the municipality to <b>100%</b> of the median income of a family of 4 in the county	13.0%	14.2%	14.0%	15.7%
Ratio of median rent in the municipality to <b>80%</b> of the median income of a family of 4 in the county	16.2%	17.8%	17.5%	19.6%
Ratio of median rent in the municipality to <b>50%</b> of the median income of a family of 4 in the county	26.0%	28.4%	28.1%	31.4%
Ratio of median rent in the municipality to <b>30%</b> of the median income of a family of 4 in the county	43.3%	47.4%	46.8%	52.3%

Table 145: 2024 Projections for Approximate Housing Cost Burden Ratio at HUD's 80%, 50%, and 30% Income Limits based on a 4-Person Family Household: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

**Projections for Annual Vacancy Rates**

2024 Projections for Housing Occupancy: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total households in occupied housing units (ACS Table B25003)	25,943	26,620	27,518	87	27,337	-181
Total households in owner-occupied housing (ACS Table B25003)	16,713	15,973	16,200	-120	14,963	-1,237
With a Mortgage (ACS Table B25081)	11,866	10,871	10,818	-205	9,270	-1,548
Without a Mortgage (ACS Table B25081)	4,847	5,102	5,382	85	5,693	311
Total households in renter-occupied housing (ACS Table B25003)	9,230	10,647	11,318	207	12,374	1,056

Table 141: 2024 Projections for Housing Occupancy: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

2024 Projections for Housing Vacancy: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total vacant units (ACS Table B25004)	1,016	1,558	1,616	87	2,220	604
For rent (ACS Table B25004)	494	561	610	14	700	90
Rented, not occupied (ACS Table B25004)	0	99	90	13	196	106
For sale only (ACS Table B25004)	186	323	295	20	464	169
Sold, not occupied (ACS Table B25004)	140	39	39	-10	-65	-104
For seasonal, recreational, or occasional use (ACS Table B25004)	160	214	186	10	250	64
For migrant workers (ACS Table B25004)	0	0	0	0	0	0
Other vacant (ACS Table B25004)	36	322	396	39	676	280

Table 142: 2024 Projections for Housing Vacancy: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

**Projections for Housing Occupancy**

2024 Projections for Population by Tenure: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total Population: (ACS Table B01003)	92,413	93,220	94,420	600	97,233	2,813
Total Population in occupied housing units (ACS Table B25008)	92,071	90,928	92,270	304	92,572	302
Total Population in owner-occupied housing (ACS Table B25008)	61,938	57,466	57,514	-433	53,289	-4,225
Total Population in renter-occupied housing (ACS Table B25008)	30,133	33,462	34,756	737	39,283	4,527

Table 139: 2024 Projections for Population by Tenure: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

**Projections for Population**

2024 Projections for Supply of Housing Units by Structure Type: Orem

	2009	2016	2017	Annual Growth Rate (Slope)	2024 Projection	Difference between 2017 and 2024
Total Housing Units (ACS Table B25001)	26,959	28,178	29,134	174	29,558	424
Total occupied units (ACS Table B25032)	25,943	26,620	27,518	87	27,337	-181
Owner-occupied structures (ACS Table B25032)	16,713	15,973	16,200	-120	14,963	-1,237
1 unit, detached	14,171	13,382	13,584	-114	12,318	-1,266
1 unit, attached	1,118	1,258	1,306	19	1,513	207
2 units	137	267	271	21	439	168
3 or 4 units	166	291	222	6	293	71
5 to 9 units	343	187	205	-26	-24	-229
10 to 19 units	213	188	190	-8	158	-32
20 to 49 units	42	59	57	-1	45	-12
50 or more units	54	0	13	-5	-40	-53
Mobile homes	469	341	352	-12	260	-92
Boat, RV, van, etc.	0	0	0	0	0	0
Renter-occupied structures (ACS Table B25032)	9,230	10,647	11,318	207	12,374	1,056
1 unit, detached	2,449	2,351	2,425	-18	2,274	-151
1 unit, attached	677	1,237	1,307	78	1,781	474
2 units	837	948	959	11	1,041	82
3 or 4 units	2,113	2,257	2,452	13	2,348	-104
5 to 9 units	562	1,053	1,026	68	1,495	469
10 to 19 units	909	1,580	1,699	87	2,424	725
20 to 49 units	628	605	691	3	672	-19
50 or more units	967	441	595	-43	129	-466
Mobile homes	88	175	164	6	212	48
Boat, RV, van, etc.	0	0	0	0	0	0

Table 140: 2024 Projections for Supply of Housing Units by Structure Type: Orem; Source: Housing and Community Development Division, Utah Department of Workforce Services

**Projections for Housing Unit Supply**





## MA-45 Non-Housing Community Development Assets - 91.410, 91.210(f)

### Introduction

The City of Orem is a dynamic business and student focused community. The City is the home to the largest university in the State of Utah (Utah Valley University) and is known as the retail hub of Utah County. Outside of the strong retail market, the City also has some large and growing business and tech centers and has a good manufacturing presence with some of the bigger manufacturing companies in the area. The City continues to look at ways to recruit diverse business types through better transportation, increased housing opportunities, and adequate planning.

### Economic Development Market Analysis

#### Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	229	57	1	0	-1
Arts, Entertainment, Accommodations	3,604	3,864	11	12	1
Construction	3,165	1,772	10	5	-5
Education and Health Care Services	6,783	6,035	21	18	-3
Finance, Insurance, and Real Estate	1,799	2,058	6	6	0
Information	1,929	1,312	6	4	-2
Manufacturing	3,153	3,745	10	11	1
Other Services	1,000	1,179	3	4	1
Professional, Scientific, Management Services	3,767	4,106	12	12	0
Public Administration	0	0	0	0	0
Retail Trade	4,968	6,921	15	21	6
Transportation and Warehousing	748	502	2	2	0
Wholesale Trade	1,418	1,613	4	5	1
Total	32,563	33,164	--	--	--

**Table 5 - Business Activity**

Data Source: 2011-2015 ACS (Workers), 2015 Longitudinal Employer-Household Dynamics (Jobs)

**Labor Force**

Total Population in the Civilian Labor Force	44,320
Civilian Employed Population 16 years and over	41,570
Unemployment Rate	6.19
Unemployment Rate for Ages 16-24	17.53
Unemployment Rate for Ages 25-65	3.89

**Table 6 - Labor Force**

Data Source: 2011-2015 ACS

Occupations by Sector		Number of People
Management, business and financial	10,830	
Farming, fisheries and forestry occupations	2,495	
Service	4,015	
Sales and office	11,705	
Construction, extraction, maintenance and repair	3,090	
Production, transportation and material moving	2,165	

**Table 7 – Occupations by Sector**

Data Source: 2011-2015 ACS

**Travel Time**

Travel Time	Number	Percentage
< 30 Minutes	32,755	85%

Travel Time	Number	Percentage
30-59 Minutes	4,830	12%
60 or More Minutes	1,155	3%
<b>Total</b>	<b>38,740</b>	<b>100%</b>

Table 8 - Travel Time

Data Source: 2011-2015 ACS

**Education:**

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	2,180	135	1,225
High school graduate (includes equivalency)	4,395	270	1,645
Some college or Associate's degree	10,910	640	4,315
Bachelor's degree or higher	10,495	500	2,880

Table 9 - Educational Attainment by Employment Status

Data Source: 2011-2015 ACS

Educational Attainment by Age

	Age				
	18-24 yrs	25-34 yrs	35-44 yrs	45-65 yrs	65+ yrs
Less than 9th grade	120	240	475	635	205
9th to 12th grade, no diploma	1,535	770	675	750	335
High school graduate, GED, or alternative	3,825	2,525	1,720	2,070	1,350
Some college, no degree	7,855	4,910	2,085	4,180	2,120
Associate's degree	1,855	1,955	1,030	1,710	660
Bachelor's degree	1,035	4,070	2,330	3,610	1,665

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Graduate or professional degree	20	595	1,005	2,265	1,560

**Table 10 - Educational Attainment by Age**

Data Source: 2011-2015 ACS

### Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	21,404
High school graduate (includes equivalency)	25,072
Some college or Associate's degree	26,143
Bachelor's degree	40,369
Graduate or professional degree	66,513

**Table 11 – Median Earnings in the Past 12 Months**

Data Source: 2011-2015 ACS

### Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The City of Orem is home to the largest university in the State of Utah (Utah Valley University) and is the second largest city in the Alpine School District. The largest employers are Utah Valley University and the Alpine School District. Orem is also known as the retail hub of Utah County, has some large and growing business and tech centers, and has a good manufacturing presence with some of the bigger manufacturing companies in Utah County.

### Describe the workforce and infrastructure needs of the business community:

Affordable and available housing is a growing need for Orem’s workforce. People want to live where they work and without available housing many have to look to different communities in order find reasonable housing. Transportation is a big factor for businesses to grow. While public transportation has gotten better in the last five years with the new Bus Rapid Transit, more public transportation options are needed to meet

the growing demand. Additionally, with population growth and the increasing student population at Utah Valley University, roads and traffic flow need be improved tremendously to meet the needs of local business and the workforce. Orem is also challenged by its lack of quality office space, especially Class A space, lack of vacant land, and its strip-mall, rundown appearance along State Street.

**Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.**

The Woodbury Corporation is still in the process of completing its University Place project. Once completed, the 700,000 square feet of Class A office space will provide space for 2,500 jobs to relocate or grow within the community. Additionally, Canyon Park Tech Center — a unique 85-acre 14-building 924,634 SF office campus in the northeast part of Orem was updated and is attracting emerging tech companies to the City. Furthermore, the LDS Church recently announced that they would be building a new temple in the southwest part of the City. The new temple will most likely bring more business and jobs to area. Moreover, the newly adopted State Street master plan will create a dynamic and incremental framework to guide future growth throughout the State Street Corridor resulting in economic development initiatives, transportation solutions, and enhanced community image and identity. This initiative will also attract businesses to Orem in the future.

**How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?**

The City of Orem is fortunate to have two major universities within five miles of the community (Utah Valley University and Brigham Young University). These universities provide one of the most attractive and skilled workforces in the entire nation. Both schools continue to turn out people that are prepared for some of the high-tech and other good paying jobs in the area. Additionally, Utah Valley University has a large trade/vocational arm of their university that trains people for jobs in the manufacturing/construction industries.

**Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.**

The City of Orem is working to bring and retain high-paying and technical industry jobs in the community. Many of these tech companies are struggling to find enough qualified and skilled applicants to fill open positions. Because of this, some of the larger companies are investing their money into programs to help get students and others interested in the fields of science, technology, engineering, and mathematics. STEM Education programs are even being implemented in grade schools. This initiatives help not only bring and retain businesses in our community

but can also assist some LMI families, students, and children with education and good paying job opportunities helping them to better their financial futures.

**Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?**

Yes

**If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.**

The City Orem has its own City of Orem Economic Development Strategic Plan and participates regionally on a CEDS plan with Mountainland Association of Governments.

Orem’s City Economic Development Division is working on some strategic goals that may be coordinated with the Consolidated Plan. These goals include maintaining Orem as a retail hub and helping to make the City the employee hub in Utah County. CDBG funding could be used to help with these economic initiatives through job creation and expansion, investing in infrastructure and renovation, and helping new or struggling businesses with grants or loans. Additionally, by increasing affordable housing opportunities, preserving housing stock, and revitalizing neighborhoods, the City will be able to help businesses better recruit and retain employees in the future.

**Discussion**

With continued investment in transportation, a new vision along the State Street corridor, the new Orem LDS Temple, private investment into office space and manufacturing facilities, an educated workforce, and a growing university, the City of Orem continues to be well positioned for economic development growth now and in the future.

## **MA-50 Needs and Market Analysis Discussion**

### **Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")**

The City has identified six neighborhoods that meet the CDBG eligibility requirements. These neighborhoods are high rental and lower-income areas. Because of this, they are more likely to struggle with multiple housing issues.

### **Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")**

Yes. The six identified CDBG eligible neighborhoods have a high concentration of low-income and minority families. 51 percent or more of the residents in these neighborhoods make less than 80 percent of the Area Median Income. They all have high concentrations of minority families as well. Many of the same six neighborhoods have minority populations over 30 percent.

### **What are the characteristics of the market in these areas/neighborhoods?**

These aging neighborhoods have several *World War II* era cottages that are full of character. Many of the homes are fully bricked and have covered front porches. Several also have large, mature, and fenced in yards. The homes make great homes for young families, seniors, and investors. These homes are close to shopping, schools, and public transportation.

### **Are there any community assets in these areas/neighborhoods?**

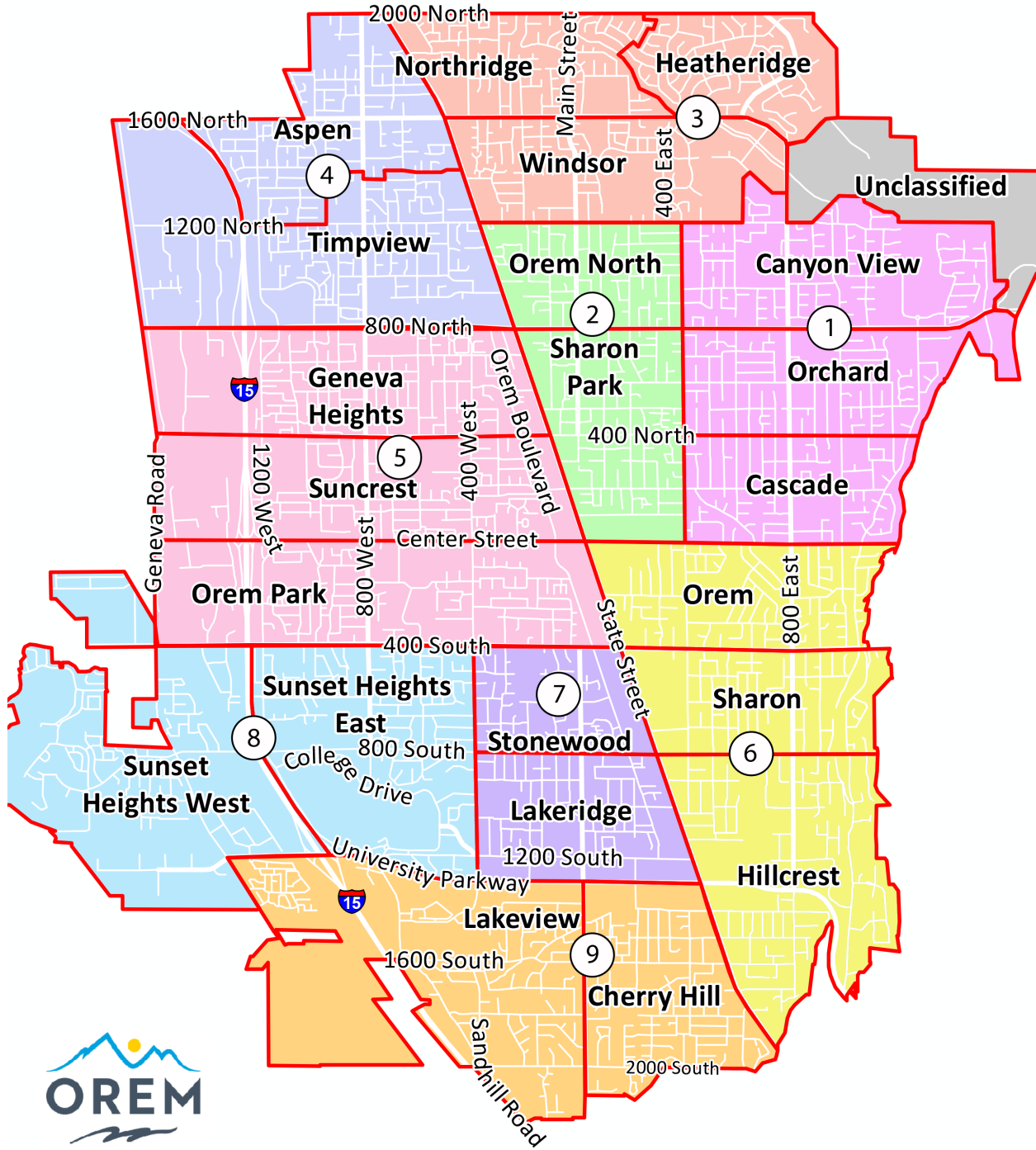
Four of the areas have elementary schools with principals that not only care about their students and families but also care about the community as a whole. There is also four small parks within the six neighborhoods. Two of the four parks have been newly renovated with the other two on the schedule for renovation. One of the parks has the only futsal courts in the entire county.

### **Are there other strategic opportunities in any of these areas?**

These homes in these neighborhoods are great starter homes for young families. By providing down payment assistance and rehabilitation funding, the City can encourage homeownership in these neighborhoods. Many of these homes also have basements that can be turned into accessory apartments helping to provide additional housing in the community and extra income for families. Several homes are also on larger lots. Potentially an additional home could be built on the property with a zone change or the existing home (depending on condition) could be torn down and replaced with two homes or a duplex/twin home creating additional housing opportunities as well.

# Orem Neighborhoods

## Neighborhood Plan Groups



Orem Neighborhood District Map



## **MA-60 Broadband Needs of Housing occupied by Low- and Moderate-Income Households - 91.210(a)(4), 91.310(a)(2)**

### **Describe the need for broadband wiring and connections for households, including low- and moderate-income households and neighborhoods.**

In the City of Orem, broadband use is more common than not. Currently, 86.3 percent of Orem households have a broadband subscription. There are some lower subscription rates in two of the LMI neighborhoods in Orem but even then the subscriptions never fall below the 42 percent like in some of the surrounding.

Broadband service is a high priority for the City of Orem. It is difficult to navigate day to day activities without online. Because of this, Orem invested in UTOPIA (Utah Telecommunication Open Infrastructure Agency). UTOPIA is a state-of-the-art fiber optic network owned by its member communities and built to benefit residents and businesses. UTOPIA's fiber optic infrastructure carries information at the speed of light. UTOPIA owns and manages the infrastructure, but lease the lines to private Internet Service Providers (ISPs) who then deliver services to subscribers. UTOPIA is available to about 65 percent of Orem households with a total built out planned by the fourth quarter of 2022.

Additionally, to better address the needs of LMI families in Orem and other local areas, Comcast announced in August of 2019 that that area would be included in the Internet Essentials program. Now anyone in Orem who receives any form of government assistance is eligible for broadband connectivity for less than \$10.00 per month. Orem will continue to make residents aware of this opportunity and add it to its neighborhood revitalization brochure.

### **Describe the need for increased competition by having more than one broadband Internet service provider serve the jurisdiction.**

Increased competition by having more than one broadband Internet service is important in the jurisdiction. Competition increases choices, keeps prices competitive, and maintains good service, which, in return, helps to benefit all households in Orem.

Households with Broadband Subscription	
	Percent of Households with Broadband Subscription
State	83.4%
Utah County	85.2%
Alpine	91.5%
American Fork	85.7%
Benjamin	90.6%
Cedar Fort	75.2%
Cedar Hills	93.4%
Eagle Mountain	91.8%
Elk Ridge	92.5%
Fairfield	91.8%
Genola	73.6%
Goshen	72.9%
Highland	96.3%
Lehi	91.9%
Lindon	92.1%
Mapleton	92.3%
Orem	86.3%
Payson	80.6%
Pleasant Grove	85.6%
Provo	73.3%
Salem	89.8%
Santaquin	86.2%
Saratoga Springs	95.6%
Spanish Fork	89.7%
Springville	85.4%
Vineyard	79.3%
Woodland Hills	93.9%

Figure 44: Households with Broadband Subscription; Source: U.S. Census Bureau, ACS 2017, Table B28003

### Households with Broadband Subscriptions

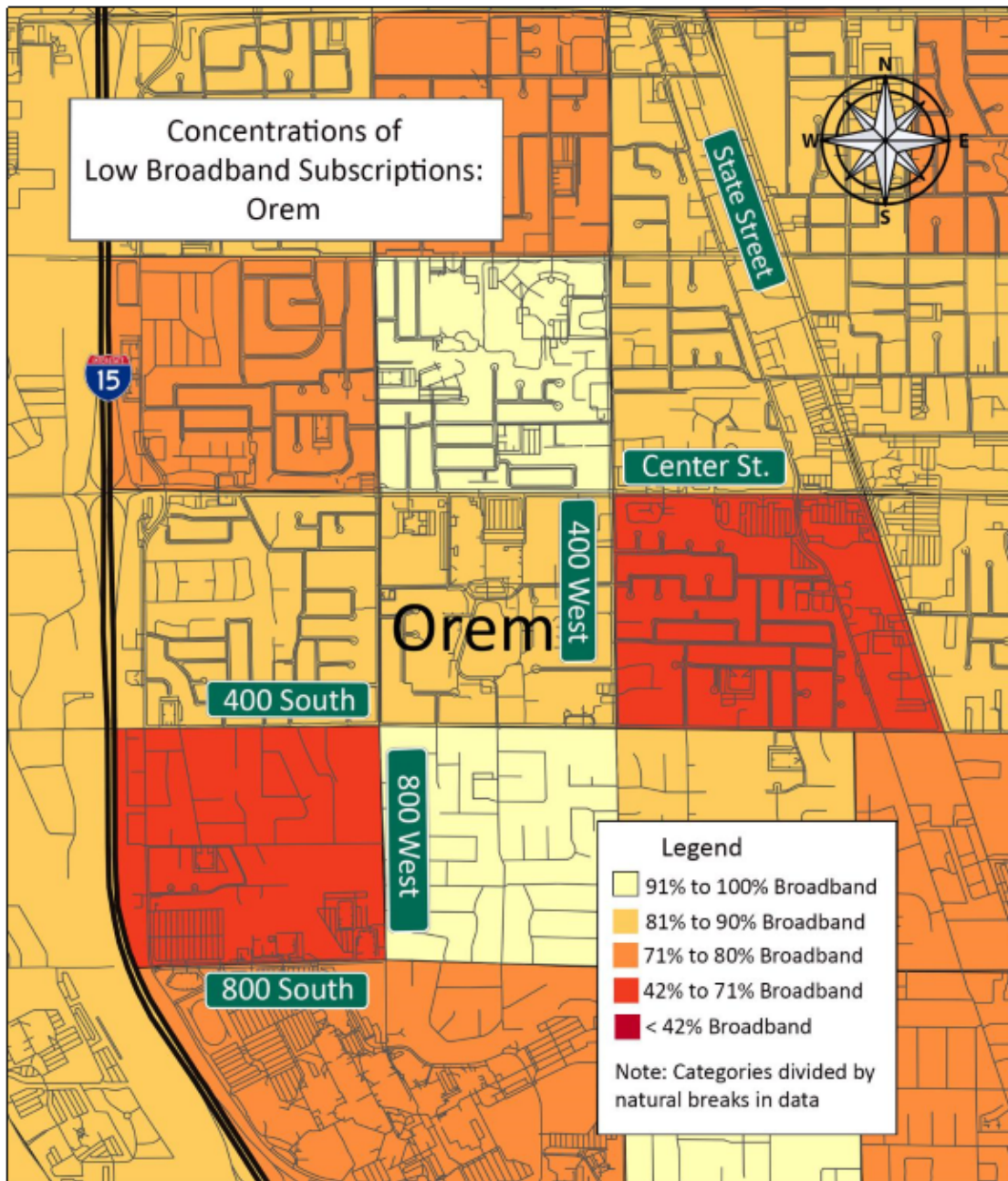


Figure 49: Percent Households with Broadband Subscriptions: Orem; Source: U.S. Census Bureau, ACS 2017, Table B28003

**Low Broadband Subscription Areas**

## **MA-65 Hazard Mitigation - 91.210(a)(5), 91.310(a)(3)**

### **Describe the jurisdiction's increased natural hazard risks associated with climate change.**

Natural disasters and increased risks such as wildfires, increased air pollution, decreased snowpack (resulting in low water levels), and poor personal health are attributed, to one degree or another, to climate change in Utah County.

### **Describe the vulnerability to these risks of housing occupied by low- and moderate-income households based on an analysis of data, findings, and methods.**

According to a report by the Utah Department of Health, community design plays a key role in mitigating health hazard risks due to climate change. "The design and layout of Utah's cities and neighborhoods has a substantial effect on the health of all Utahns. Urban sprawl, inadequate public transportation and energy inefficient buildings not only affect human health but also have a distinct impact on climate change through the generation of greenhouse gas emissions," the report states. It urges policy makers to design communities that reduce the risks of poor health due to climate-change factors, explaining that "sustainable building materials and architectural designs that promote energy efficiency help reduce greenhouse gas emissions in the building sector. Additionally, electricity used for water, heating, cooling and lighting produce substantial amounts of carbon dioxide emissions. Engaging in efficient practices when using electricity for these purposes as well as utilizing energy efficient appliances can also help reduce carbon dioxide emissions among the building sector."

The Utah Rivers Council reports that Utah is one of the seven least-prepared states for the effects of climate change on the area's watersheds. "Over 80% of the Wasatch Front's water comes from snowmelt runoff," according to a report issued by the Council. "Increasing air temperatures will result in more rain and less snow. This, in turn, threatens our snowpack, which will have massive consequences on our ecosystems and economy. Climate models indicate there may be a 5-15% increase in precipitation levels in Northern Utah, but rising temperatures mean this will occur more frequently as rain—leading to less snow accumulation and an earlier snowmelt. Because the snowpack is instrumental in holding water and preventing loss through runoff, less total snow and earlier snow melting could lead to droughts and shortages."

In 2018, the Pole Creek and Bald Mountain fires in portions of southern Utah County ultimately burned 120,851 acres. More than 6,000 residents were evacuated from their homes, and scores of businesses were negatively affected. The report and follow-up interviews indicate droughts, precipitation, high winds, and fire management systems and protocols contributed to the out-of-control devastation.

Most Utah County affordable homes are in areas where large forest fires would have minimal impact.

However, some are in areas where smaller wildfires due to climate change or other events could severely effect housing. In July 2016, a wildfire in Tooele County destroyed 11 homes in a moderate- to low-income neighborhood. In 2018, nearly 500 homes and other structures, trailers, and vehicles, were destroyed in the Dollar Ridge Fire in Duchesne County.

While wildfires due to climate change present a risk, earthquakes due to climate change are also a possibility. According to one expert, “An earthquake fault that is ready to go is like a coiled spring – all that is needed is the pressure of a handshake.” The Wasatch fault runs north and south, directly through Utah County; it is among the most active faults in Utah. A major earthquake would have devastating effects for the entire population in Utah County; those living with low incomes would likely suffer greater impact because of fewer resources and less influential support systems.

# Strategic Plan

## SP-05 Overview

### Strategic Plan Overview

In accordance with the planning requirements of the Department of Housing and Urban Development (HUD), the City of Orem has prepared a Consolidated Plan for its Community Development Block (CDBG) program for FY 2020-2024. This planning document outlines priorities and strategies for meeting the needs of low-income residents and special populations within our community over the next five years. The City has determined the following strategic priorities for its CDBG funding over the next five years:

## **SP-10 Geographic Priorities - 91.415, 91.215(a)(1)**

### **Geographic Area**

**Table 12 - Geographic Priority Areas**

#### **General Allocation Priorities**

Describe the basis for allocating investments geographically within the state

Orem is the second largest city in Utah County, the retail hub for the County, and continues to house many technology and manufacturing companies. The City has a well-balanced economy, anchored by retail, education, health, art and theater, and social services. Residents enjoy a nice quality of life while employers benefit from a skilled workforce. Orem continues to play a relevant part in the employment, housing, and retail offered in Utah County.

The City is divided into nine neighborhood districts with plans to have each district represented on the new Orem Neighborhood's Commission. The City is also bisected by State Street (Highway 89). The population is spread throughout all nine neighborhood districts with the bulk of multi-family and high density development along the major corridors or near Utah Valley University.

The City does not allocate public service funding on a geographic basis. The funds are instead allocated to organizations that provide LMI individuals and families living in Orem with supportive services. The City also provides rehabilitation funding throughout the city to LMI homeowners in need. Geographically speaking, code enforcement and public improvements and facilities funding is allocated geographically and are used for projects and enforcement in eligible neighborhoods.

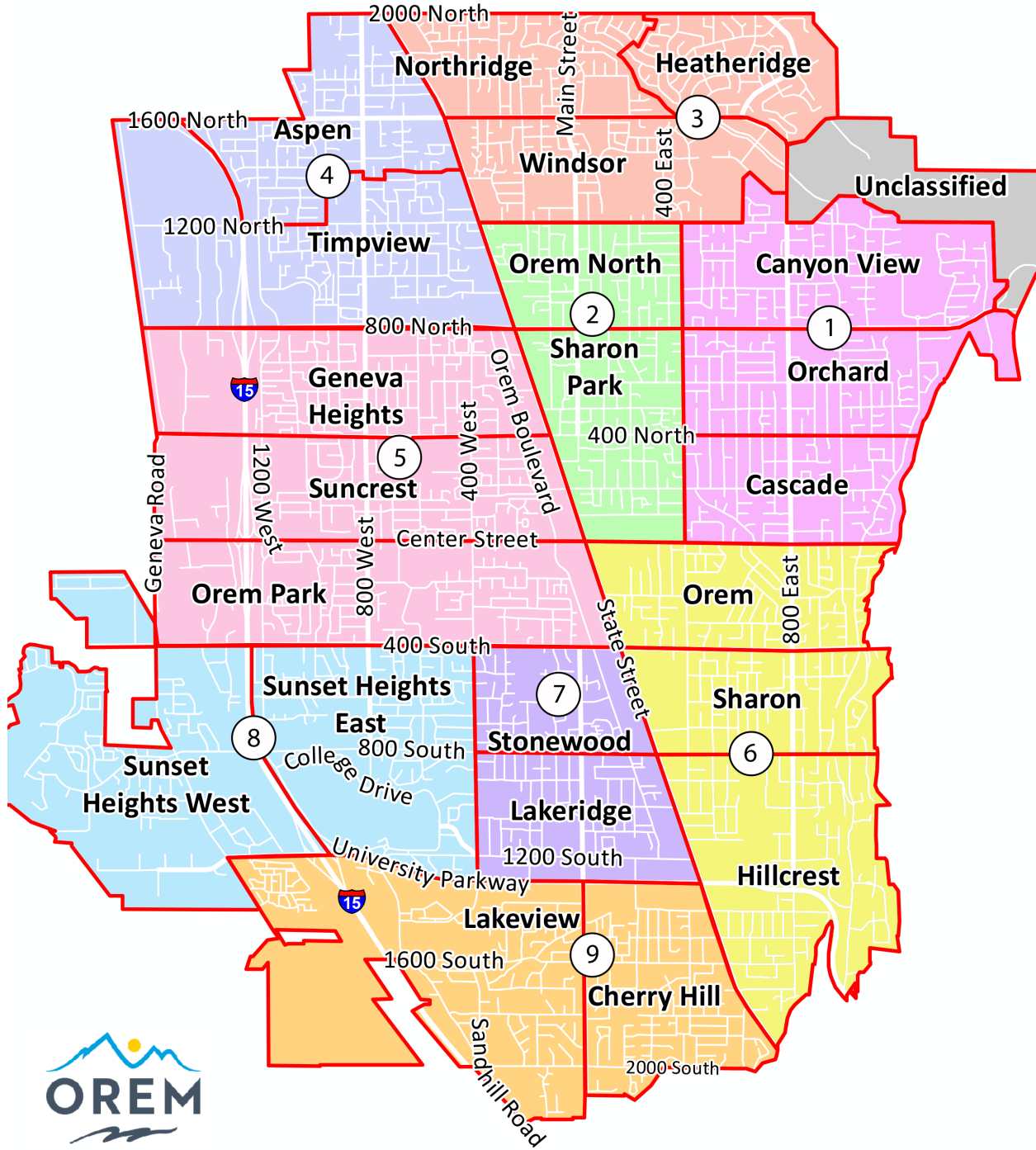
eed. Geographically speaking, code enforcement and public improvements and facilities funding is allocated geographically and are used for projects and enforcement in eligible neighborhoods.





# Orem Neighborhoods

## Neighborhood Plan Groups



Orem Neighborhood District Map

## SP-25 Priority Needs - 91.415, 91.215(a)(2)

### Priority Needs

Table 13 – Priority Needs Summary

<b>1</b>	<b>Priority Need Name</b>	Affordable Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence
	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Affordable Housing Economic Development Efficient Oversight and Operations

	<b>Description</b>	With a rising student population, lack available land, and rising housing market and constuction costs, the need for affordable housing has become a crucial need in the City of Orem and surrounding communities.
	<b>Basis for Relative Priority</b>	Affordable housing for all was the most identified need in our community during the citizen review process and continues to be a problem facing Orem and other communities.
<b>2</b>	<b>Priority Need Name</b>	Non-Housing Community Development
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Public Services to LMI Families Economic Development Efficient Oversight and Operations

	<b>Description</b>	With growing housing costs and lower than average incomes, many residents in our community rely heavily on public services to help them meet the basic needs of life (housing, health and mental health care, food, etc.).
	<b>Basis for Relative Priority</b>	The need for public services, especially mental health counseling and services for victims, were identified as a high need in our community during the citizen participation process.
<b>3</b>	<b>Priority Need Name</b>	Public Infrastructure Improvements
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents
	<b>Geographic Areas Affected</b>	
	<b>Associated Goals</b>	Public Facilities and Improvements Economic Development Efficient Oversight and Operations
	<b>Description</b>	With an aging community, the need to improve public infrastructure is becoming a large priority for the City. Street, water, sewer, park, and facilities (especially in eligible areas) are in need of upgrades and improvements to keep the City viable.
	<b>Basis for Relative Priority</b>	Public infrasture improvements was another high priority determined during the citizen participation process.

**Narrative (Optional)**

## SP-35 Anticipated Resources - 91.420(b), 91.215(a)(4), 91.220(c)(1,2)

### Introduction

During the five year plan period, the City expects to receive approximately \$700,000 million annually in CDBG funding, for a total of \$3.5 million. CDBG funding is used for public services, housing activities, infrastructure improvements, economic development, neighborhood preservation, and administrative and planning costs. The City funds public service organizations with the expectation that the agencies will be able to leverage the City’s contribution to receive other funding from additional public and private sources. The City also leverages federal funding to gain additional public and private funding for infrastructure improvements in other neighborhoods.

### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	700,335	12,000	114,000	826,335	2,800,000	The City currently has another \$347,000 in CDBG allocated for parks projects in CDBG eligible neighborhoods. Due to delays in construction, these parks projects will be completed during the summer of 2020.

Table 14 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds dedicated to public service organizations are often used to help the organizations to solicit additional funding from other public and private sources. The local public services organizations easily satisfy match requirements using other funding. Without other sources these agencies would not be able to continue with CDBG funded projects and programs. The need for services is too great in our community for CDBG to fully fund any project or program.

The City of Orem also utilizes additional resources to carry out community driven projects in our community. As an example, recently, the City worked with a local Head Start preschool to secure a Head Start grant to help expand and improve a park parking lot in one of the eligible neighborhoods. The preschool shares the parking lot with park patrons.

**If appropriate, describe publically owned land or property located within the state that may be used to address the needs identified in the plan**

The City owns a home with some additional property across from the SCERA Theater in Central Orem. The plan is to work with a local non-profit housing developer to build a small pocket type neighborhood project providing affordable housing opportunities for four to six LMI community families during the five year plan period.

**Discussion**

## SP-40 Institutional Delivery Structure - 91.415, 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
City of Orem Community Services	Government	Planning	Jurisdiction
City of Provo	Government	Planning	Jurisdiction
UTAH COUNTY	Government	Planning	Jurisdiction
Lehi City	Government	Planning	Jurisdiction
Mountainland Continuum of Care	Continuum of care	Homelessness Ownership Planning Public Housing Rental	Region
Housing Authority of Utah County	PHA	Public Housing	Jurisdiction
Provo City Housing Authority	PHA	Public Housing	Jurisdiction
Rural Housing Development Corporation	CHDO	Ownership	Jurisdiction
Habitat for Humanity of Utah County	CHDO	Ownership	Jurisdiction
Community Action Services	Non-profit organizations	Non-homeless special needs public services	Jurisdiction

**Table 15 - Institutional Delivery Structure**

### Assess of Strengths and Gaps in the Institutional Delivery System

The Institutional Delivery System within our community seems to be working effectively. The City of Orem and the other entities work well together and partner often to meet planning goals, maximize program delivery, and leverage funding

The largest gaps are with funding. None of the above entities are receiving adequate funding to meet the growing demand for housing or other service needs in our community.

### Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
<b>Homelessness Prevention Services</b>			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	
<b>Street Outreach Services</b>			
Law Enforcement	X		
Mobile Clinics			
Other Street Outreach Services	X	X	
<b>Supportive Services</b>			
Alcohol & Drug Abuse	X	X	
Child Care	X		
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X		
HIV/AIDS	X		
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
<b>Other</b>			

**Table 16 - Homeless Prevention Services Summary**

**Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)**

Utah County and the City of Orem have relatively few homeless individuals and families compared to other areas of the State of Utah but the number continues to grow with recent changes in the homeless service delivery models in Salt Lake City and the crackdown on the Rio Grande area.

Services targeted to persons experiencing homelessness are delivered by several homeless service agencies in the County. These agencies participate in the Mountainland Continuum of Care, which coordinates service provision and standards and works on solutions to help solve homeless and housing issues in the community. The City of Orem Police Department also has a Mental Health Response Team that works with the homeless within our City. Available resources are utilized to assist homeless individuals with basic needs, supportive services, and obtaining permanent housing,



**Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above**

A major service delivery strength is the community is the coordination and collaboration between service providers, government, business, and community leaders, and others. The Continuum of Care helps to coordinate services and resources for many providers. Most, if not all, service providers utilize the Homeless Management Information System (HMIS), which is managed by the State of Utah. Through HMIS service providers are able to view other services accessed by their clients and coordinate on a client-by-client basis.

While collaboration of the organizations is working positively, many agencies that are providing service to special needs populations and persons experience homelessness still find it difficult to meet the growing demand for shelter, housing, and some supportive services (mental health counseling, addiction recovery, etc.). This is due to the lack of funding and available resources, the absence of affordable housing units in the area, and continued the NIMBY (not in my backyard) attitude of some community leaders and members.

**Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs**

## SP-45 Goals - 91.415, 91.215(a)(4)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$351,335	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 60 Households Assisted  Homeowner Housing Added: 8 Household Housing Unit
2	Public Services to LMI Families	2020	2024	Non-Housing Community Development		Non-Housing Community Development	CDBG: \$525,000	
3	Public Facilities and Improvements	2020	2024	Non-Housing Community Development		Public Infrastructure Improvements	CDBG: \$1,000,000	
4	Economic Development	2020	2024	Economic Development		Affordable Housing Non-Housing Community Development Public Infrastructure Improvements	CDBG: \$550,000	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Efficient Oversight and Operations	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development CDBG Administration		Affordable Housing Non-Housing Community Development Public Infrastructure Improvements	CDBG: \$700,000	
6	Neighborhood Revitalization	2020	2024	Non-Housing Community Development			CDBG: \$500,000	
7	Urgent Need	2020	2024	Urgent Need				

Table 17 – Goals Summary

**Goal Descriptions**

1	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. Continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.

2	<b>Goal Name</b>	Public Services to LMI Families
	<b>Goal Description</b>	Allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.
3	<b>Goal Name</b>	Public Facilities and Improvements
	<b>Goal Description</b>	Fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents.
4	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. Pay off the current Section 108 Loan.
5	<b>Goal Name</b>	Efficient Oversight and Operations
	<b>Goal Description</b>	Manage the CDBG program in an efficient and effective manner. Look for ways and best practices to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
6	<b>Goal Name</b>	Neighborhood Revitalization
	<b>Goal Description</b>	Support the residents living in CDBG eligible neighborhoods. Preserve, stop decline, and lower crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities.
7	<b>Goal Name</b>	Urgent Need
	<b>Goal Description</b>	Work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19.

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)**

27-30 LMI families will be provided affordable housing opportunities through down payment assistance, inexpensive rentals, and/or affordable homeownership.



## **SP-65 Lead-based Paint Hazards - 91.415, 91.215(i)**

### **Actions to address LBP hazards and increase access to housing without LBP hazards**

To reduce the risk of lead-poisoning in Orem households, all potential critical home repair and home rehabilitation projects are evaluated for lead hazards, and where necessary, lead-safe work practices are employed. The critical home repair program can also be used to assist homeowners with mitigation or removal of lead hazards. The City also has a lead based paint provision in all sub-recipient and city department agreements. The City also provides information about services to sub recipients and others, including lead testing and contractors who have been trained in lead-safe practices. The City is also going to start offering brochures to contractors and others that come to apply for building permits and hope to kick off a lead based paint awareness campaign for the entire community sometime in the next year. Additionally, the City is applying both lead abatement and healthy home funds to allow us to assist more low-income homeowners in need in our community with home hazard abatement.

### **How are the actions listed above integrated into housing policies and procedures?**

The recently updated policies and procedures for the Critical Home Repair and Home Rehabilitation program clearly outlines the lead base paint provision and it is one of the first steps of the rehabilitation process.

*All properties are subject to inspection for the minimum life and safety standards. All homes built prior to 1978 are additionally subject to meeting lead-based paint safety requirements. If warranted, lead abatement will be required to be included in the project scope of work and added to the cost.*

The following is included in all sub-recipient and city department agreements.

-

*Lead-Based Paint. Federal regulations at 24 CFR Section 570.608 issued pursuant to the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821 et seq.) prohibit the use of lead-based paint and establish procedures to eliminate as far as practicable the hazards due to the presence of paint which may contain lead on applicable surfaces of residential structures constructed or rehabilitated with federal assistance. For properties constructed prior to 1978, applicants for rehabilitation assistance shall be notified of the hazards of lead-based paint using the "Notification" or equivalent as issued by HUD in Notice CPD-90-03 available from the CITY's representative upon request. Copies of the notification shall be retained for three years. The SUBRECIPIENT shall be responsible for inspecting and any required testing of any residential structure constructed prior to 1978 to be rehabilitated, modernized, or improved under this Agreement to determine whether or not a need for abatement actions exists, and to eliminate any lead-based paint hazards as required under 24 CFR Section 570.608(c).*



## **SP-70 Anti-Poverty Strategy - 91.415, 91.215(j)**

### **Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families**

The limited incomes of many residents in the City of Orem and other Consortium cities have left them with insufficient means to meet an adequate standard of living. In a strategic effort to reduce the number of households living in poverty and prevent households at risk of moving into poverty, is necessary to support the most vulnerable populations, including the chronically homeless, homeless families, food-insecure families and individuals, the disabled, victims of domestic violence, and the low-income elderly.

The Consortium's anti-poverty strategy is the unifying thread that ties the housing, homeless, public housing and non-housing community development strategies together as one comprehensive plan for reducing the number of families that fall below the poverty level. The strategic plan, goals and objectives promote self-sufficiency and empowerment.

Provo City, as Lead Entity, will coordinate efforts among Consortium members and partner organizations to collaborating in combining available resources to assist families and individuals overcoming poverty. These partners include neighborhood residents, representatives of social service agencies, business, churches, nonprofit agencies and developers, lenders and other for-profit entities.

Key Goals of the Anti-Poverty Strategy, and Five-Year Strategic Goals:

- Provision of adequate and affordable housing
- Neighborhood stabilization
- Elimination of substandard housing
- Availability of special needs housing.

Through these goals the aim is to close the gap in a number of socioeconomic indicators, such as, improving housing affordability, school readiness of young children, employment skills of at-risk adults, and access to transportation for low-income households.

### **How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan**

The social service delivery strategy provides focus on program that support education, counseling, prevention programs, case management and other capacity building functions. The City of Orem and Consortium cities seek to reduce the number of poverty-level families by supporting social service development programs that facilitate the creation or retention of job opportunities.

The continued funding of housing rehabilitation, construction, and down payment assistance for affordable housing provides families and individuals in poverty an opportunity to obtain a safe, decent, and affordable place to live.



## **SP-80 Monitoring - 91.230**

**Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

As a direct entitlement city for CDBG funding, the City of Orem has designated the City's Community Services Department to administer the City's CDBG yearly allocation.

Each CDBG application goes through a staff review process to ensure that the application meets a national objective and that the organizational project or program goals are in line with the goals identified in the Consolidated Plan. After the staff review, the application is reviewed by the CDBG Citizen's Advisory Commission and then is evaluated through a public hearing process with the final decision for funding decided by the Mayor and the Orem City Council.

Once applications are approved, sub-recipients attend a grantee meeting outlining the rules and regulations of the program and sign a CDBG agreement that outlines the scope of work for the project/program, budgets, HUD and other federal regulations, and other requirements. Sub-recipients are then required to complete a quarterly report and submit reimbursements quarterly. Reports and reimbursements are reviewed by the program administrator to make sure they are in compliance with HUD regulations. A final report is also required to be submitted at the end of the program year.

For capital projects, the Program Administrator works with the sub recipient or city department to complete the environmental assessment and to make sure that all Davis Bacon, Section 3, and Minority- and Women-Owned Businesses regulations are followed and necessary paperwork is completed prior to reimbursement.

The Program Administrator conducts on-site monitoring visit on a yearly basis. These visits provide an opportunity for the Program Administrator to review project files and to ensure the sub recipients understand their responsibilities, are in compliance with HUD regulations, and actively working to achieve Consolidated Plan goals. A monitoring report is issued and the Program Administrator determines if technical assistance is warranted.

The Program Administrator encourages sub recipients to hire from Section 3 pools and purchase products and services from LMI, women-owned, and/or minority businesses.

The Program Administrator works to meet all HUD grant, fiscal, and program requirement, completes required reports, and updates the IDIS system as needed.

The City of Orem is audited annually. The audit includes a "Single Audit" for review of federal grants.

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

During the five year plan period, the City expects to receive approximately \$700,000 million annually in CDBG funding, for a total of \$3.5 million. CDBG funding is used for public services, housing activities, infrastructure improvements, economic development, neighborhood preservation, and administrative and planning costs. The City funds public service organizations with the expectation that the agencies will be able to leverage the City's contribution to receive other funding from additional public and private sources. The City also leverages federal funding to gain additional public and private funding for infrastructure improvements in other neighborhoods.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	700,335	12,000	114,000	826,335	2,800,000	The City currently has another \$347,000 in CDBG allocated for parks projects in CDBG eligible neighborhoods. Due to delays in construction, these parks projects will be completed during the summer of 2020.

**Table 18 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal funds dedicated to public service organizations are often used to help the organizations to solicit additional funding from other public and private sources. The local public services organizations easily satisfy match requirements using other funding. Without other sources these agencies would not be able to continue with CDBG funded projects and programs. The need for services is too great in our community for CDBG to fully fund any project or program.

The City of Orem also utilizes additional resources to carry out community driven projects in our community. As an example, recently, the City worked with a local Head Start preschool to secure a Head Start grant to help expand and improve a park parking lot in one of the eligible neighborhoods. The preschool shares the parking lot with park patrons.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City owns a home with some additional property across from the SCERA Theater in Central Orem. The plan is to work with a local non-profit housing developer to build a small pocket type neighborhood project providing affordable housing opportunities for four to six LMI community families during the five year plan period.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2020	2024	Affordable Housing		Affordable Housing	CDBG: \$200,000	Homeowner Housing Added: 4 Household Housing Unit Homeowner Housing Rehabilitated: 12 Household Housing Unit
2	Public Services to LMI Families	2020	2024	Non-Housing Community Development		Non-Housing Community Development	CDBG: \$75,000	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
3	Public Facilities and Improvements	2020	2024	Non-Housing Community Development		Public Infrastructure Improvements	CDBG: \$136,350	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
4	Economic Development	2020	2024	Economic Development		Non-Housing Community Development	CDBG: \$88,000	Jobs created/retained: 90 Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Efficient Oversight and Operations	2020	2024	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development CDBG Administration		Affordable Housing Non-Housing Community Development Public Infrastructure Improvements	CDBG: \$130,000	Other: 6000 Other
6	Neighborhood Revitalization	2020	2024	Non-Housing Community Development		Non-Housing Community Development	CDBG: \$170,950	Housing Code Enforcement/Foreclosed Property Care: 6000 Household Housing Unit
7	Urgent Need	2020	2024	Urgent Need				

**Table 19 – Goals Summary**

**Goal Descriptions**

1	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Look for ways to partner with local organizations to help combat the affordable housing crisis plaguing the City and surrounding communities. Continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties. Goals for 2020-2021:  10-12 homeowners will have their homes rehabilitated.  4 LMI Seniors receive affordable housing

2	<b>Goal Name</b>	Public Services to LMI Families
	<b>Goal Description</b>	Allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority. Goals for 2020-2021: 4 local service providers will be able to provide needed services to 489 Orem LMI residents.
3	<b>Goal Name</b>	Public Facilities and Improvements
	<b>Goal Description</b>	Fund public infrastructure projects and improvements for public service providers and in eligible neighborhoods helping to improve the quality of life for its residents. Goals for 2020-2021:  Two local service providers will complete beneficial capital projects helping to better provide service to 4,500 Orem LMI residents.  Eligible Neighborhood Park will be revitalized with new playground and fence benefitting 5,500 Orem households.
4	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	Invest in facilities, activities, and services helping to increase the overall productivity of the local economy, strengthen local business, and maintain and create jobs for LMI residents. Pay off the current Section 108 Loan. Goals for 2020-2021: Section 108 loan payment made.
5	<b>Goal Name</b>	Efficient Oversight and Operations
	<b>Goal Description</b>	Manage the CDBG program in an efficient and effective manner. Look for ways and best practices to improve proficiency and effectiveness in order to better meet the needs of sub recipients and the community.
6	<b>Goal Name</b>	Neighborhood Revitalization
	<b>Goal Description</b>	Support the residents living in CDBG eligible neighborhoods. Preserve, stop decline, and lower crime and nuisance rates in these areas through code enforcement and neighborhood revitalization activities. 2020-2021 goals: Code enforcement and neighborhood revitalization activities will be provided assisting over 6,000 households in eligible neighborhoods.
7	<b>Goal Name</b>	Urgent Need
	<b>Goal Description</b>	Work to prevent, prepare for, and respond to the current coronavirus pandemic in our community and help to mitigate the impacts of COVID-19.





## AP-35 Projects - 91.420, 91.220(d)

### Introduction

As discussed in the Sections AP 15 and AP 20, the City has identified six goals to address housing and community development needs in our community between Fiscal Year 2020 and 2024. On annual basis, the City will work towards meeting the goals as possible. Below are the proposed projects for 2020-2021, also known as projects or activities.

#	Project Name
1	Affordable Senior Housing Project
2	Critical Home Repair and Home Rehabilitation
3	Public Services
4	Section 108 Loan Repayment
5	Joint Capital Public Service Projects
6	Neighborhood Revitalization
7	CDBG Administration
8	Code Enforcement
9	Park Infrastructure

**Table 20 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Affordable Senior Housing Project
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Affordable Senior Housing Project in Orem, Utah
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI seniors will receive affordable housing
	<b>Location Description</b>	672 East 1700 South in Orem
	<b>Planned Activities</b>	Build a four-plex, senior housing project in Orem’s Affordable Senior Housing Overlay Zone (ASH) Area.
2	<b>Project Name</b>	Critical Home Repair and Home Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing Non-Housing Community Development Public Infrastructure Improvements
	<b>Funding</b>	CDBG: \$100,000

	<b>Description</b>	Continue to fund and administer its Critical Home Repair and Home Rehabilitation Program helping LMI homeowners to fix critical needs and improve their homes and properties.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10-12 homeowners will have their homes rehabilitated
	<b>Location Description</b>	Orem, Utah
	<b>Planned Activities</b>	Provide Orem homeowners grant and/or loan funding up to \$15,000 to eliminate specific and immediate hazards to health, safety, and/or sanitation. Homeowners will also be able to replace or repair windows, electrical, plumbing, fixtures, or roofs, paint exteriors or interiors, complete some necessary remodeling, put in ADA improvements, and do additions (based on need).
<b>3</b>	<b>Project Name</b>	Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services to LMI Families
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Allocate the allowable 15 percent of its CDBG funding to local organizations that provide critical services to LMI residents. Agencies that provide mental health counseling and agencies that serve victims of abuse will be given funding priority.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Four local service providers will be able to provide needed services to 489 Orem LMI residents.
	<b>Location Description</b>	Orem, Utah

	<b>Planned Activities</b>	<p>Activities include:</p> <p>City of Orem Police Department's Mental Health Reponse Team - Homeless Service Fund: The fund will be used to purchase bus tokens and passes, sleeping bags, gasoline, food and motel vouchers, etc. for homeless in the community.</p> <p>Kids on the Move - Early Head Start: Early Head Start (EHS) program is designed to support children ages 0-3 with their physical, social-emotional, and intellectual development through home visits and center-based services.</p> <p>RAH- RAH-ABLE Program: Provides accessibility and quality pro bono rehabilitation healthcare to underserved and uninsured individuals. Therapy includes orthopedic, neurologic, pediatric, post-surgical, acute injury, chronic pain, balance, and EMG services</p> <p>Rocky Mountain University's - Community Rehabilitation Clinic Provides accessibility and quality pro bono rehabilitation healthcare to underserved and uninsured individuals. Therapy includes orthopedic, neurologic, pediatric, post-surgical, acute injury, chronic pain, balance, and EMG services</p>
<b>4</b>	<b>Project Name</b>	Section 108 Loan Repayment
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Affordable Housing Non-Housing Community Development Public Infrastructure Improvements
	<b>Funding</b>	CDBG: \$88,000
	<b>Description</b>	Section 108 Repayment
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	90 jobs were created for Orem LMI individuals from providing this loan for car dealership expansion to three different entities.

	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The annual payment obligation of the City's Section 108 Loan that was received for economic development purposes in 2005. The City borrowed \$1.32 million from HUD to spur economic development and create jobs in the community.
5	<b>Project Name</b>	Joint Capital Public Service Projects
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Improvements
	<b>Needs Addressed</b>	Non-Housing Community Development Public Infrastructure Improvements
	<b>Funding</b>	CDBG: \$95,537
	<b>Description</b>	Fund public infrastructure projects and improvements for public service providers
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 4,482 LMI individuals will be served by these two projects
	<b>Location Description</b>	815 South Freedom Blvd,. Provo, Utah 750 N. Freedom Blvd., Provo, Utah
<b>Planned Activities</b>	United Way of Utah County - Building improvements to the United Way Community Services building, which serves the Community Action & Food Bank, Utah Valley Paratransit and other non-profit programs. This project will include replacing an aging roof, aging HVAC systems, adding energy-efficient lighting, entrance enhancements & windows, safety, and security updates, and expand storage areas  Wasatch Mental Health - Build a community based crisis and emergent care center for behavioral health crises.	
	<b>Project Name</b>	Neighborhood Revitalization

<b>6</b>	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Revitalization
	<b>Needs Addressed</b>	Non-Housing Community Development Public Infrastructure Improvements
	<b>Funding</b>	CDBG: \$15,950
	<b>Description</b>	The City of Orem will identify and implement events and activities to help revitalize and improve LMI neighborhoods in the City.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 6,000 households in eligible neighborhoods will benefit from the activities.
	<b>Location Description</b>	Eligible neighborhoods in the City of Orem, Citywide
	<b>Planned Activities</b>	Purchase tools, equipment, and supplies to create a mobile tool library that can used by City's Neighborhood Preservation Unit, volunteer teams, low-income homeowners, and residents living in eligible neighborhood for property clean-ups. Funding will also be used for various neighborhood revitalization activities including Police Picnics, a Rock the Block event, community events and clean-ups, graffiti clean-ups, safety campaign, resource brochures, etc
<b>7</b>	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Efficient Oversight and Operations
	<b>Needs Addressed</b>	Affordable Housing Non-Housing Community Development Public Infrastructure Improvements
	<b>Funding</b>	CDBG: \$130,000

	<b>Description</b>	CDBG Program Administration
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Over 6,000 Orem LMI individuals, families, and households will benefit from the activities.
	<b>Location Description</b>	Orem, Utah
	<b>Planned Activities</b>	Costs associated with administering the City of Orem's CDBG program including staff salary and benefits, training and development, office and program supplies, equipment, printing, publication, program and association dues, planning, etc.
8	<b>Project Name</b>	Code Enforcement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Neighborhood Revitalization
	<b>Needs Addressed</b>	Non-Housing Community Development
	<b>Funding</b>	CDBG: \$155,000
	<b>Description</b>	Code enforcement in the six eligible neighborhoods in Orem
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 6,000 households in eligible neighborhoods will benefit from the activities.
	<b>Location Description</b>	CDBG eligible neighborhoods in Orem, Utah
	<b>Planned Activities</b>	Provide funding for a percentage of salaries, benefits, and other directed costs for three full-time sworn officers working in the City's Neighborhood Preservation Unit. The funding will also be used to pay the exclusive salary and benefits for a flex time civilian code enforcement officer. In addition, funding will pay officer's time and supplies for some special code enforcement activities.

<b>9</b>	<b>Project Name</b>	Park Infrastructure
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities and Improvements
	<b>Needs Addressed</b>	Public Infrastructure Improvements
	<b>Funding</b>	CDBG: \$40,813
	<b>Description</b>	Park improvement project in a CDBG eligible neighborhood.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 3,000 households from CDBG eligible neighborhoods will benefit from the activities.
	<b>Location Description</b>	Westmore Park 1050 South Main Street, Orem, Utah
	<b>Planned Activities</b>	Replace playground and fence at Westmore Park located in a CDBG eligible neighborhood in Orem.



## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City does not allocate public service funding on a geographic basis. The funds are instead allocated to organizations that provide LMI individuals and families living in Orem with supportive services. The City also provides rehabilitation funding throughout the city to LMI homeowners in need. Code enforcement and public improvements and facilities funding is allocated geographically and are used for projects and enforcement in eligible neighborhoods.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 21 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The City of Orem felt that allocating some of its non-public service CDBG funding in targeted neighborhoods is the best and most impactful use for the funding.

### **Discussion**

These LMI neighborhoods are aging, have increasing crime and nuisance rates, and are starting to suffer from overall decline. By investing in these neighborhoods, the City has been able to revitalize them, helping to reduce the need for city services and providing for a better quality of life for residents living in the areas.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The City of Orem hopes to maximize the quality of life for its residents through prioritized spending, efficient oversight, and impactful community development.

### **Actions planned to address obstacles to meeting underserved needs**

The City continues to look for impactful ways to meet the underserved needs in the community and actively seeks funding and partnerships to better meet the needs of the community. As needs and service demands increase, more funding and resources will be needed to address these issues.

### **Actions planned to foster and maintain affordable housing**

While affordable housing is the number one priority in our jurisdiction, market forces, rising land and construction costs, NIMBY (not in my backyard) attitudes, and the lack of available property make it hard to address on a large scale. The City continues to look for innovative approaches to better meet the growing housing needs of its residents. The City did recently adopt its State Street master plan that will allow for some more targeted multi-family units. Orem is also looking at changing some zoning laws, lessening lot size requirements, and allowing for accessory dwelling units on back properties as potential ways to bring more affordable housing into the area. The City will continue to work to revitalize older neighborhoods with hopes of increasing homeownership opportunities in those areas and will also work to help homeowners stay in their homes through repair and renovation.

### **Actions planned to reduce lead-based paint hazards**

To reduce the risk of lead-poisoning in Orem households, all potential critical home repair and home rehabilitation projects are evaluated for lead hazards, and where necessary, lead-safe work practices are employed. The critical home repair program can also be used to assist homeowners with mitigation or removal of lead hazards. The City also has a lead based paint provision in all sub-recipient and city department agreements. The City also provides information about services to sub recipients and others, including lead testing and contractors who have been trained in lead-safe practices. The City is also going to start offering brochures to contractors and others that come to apply for building permits and hope to kick off a lead based paint awareness campaign for the entire community sometime in the next year. Additionally, the City is applying both lead abatement and healthy home funds to allow us to assist more low-income homeowners in need in our community with home hazard abatement.

### **Actions planned to reduce the number of poverty-level families**

The City hopes to reduce the number of poverty-level individuals and families by targeting CDBG funds to public services that foster self-sufficiency. Orem is also excited to continue some of its community initiatives to encourage reading in Title One schools and help children and parents become more safe,

connected, and confident through the EveryDay Strong program.

### **Actions planned to develop institutional structure**

The City staff will continue to strengthen and evolve its CDBG program structure through experience, best practices, and training. This will ensure that the program is efficient and effective and making a difference for those in need in the community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Orem will continue to work to enhance coordination between public and private housing and social service agencies through focus meetings and strategic discussion. The City hopes these types of collaborations will help bring more affordable housing and other support services to the area. The City is excited to partner with the Neighborhood Housing Services for the first time on a four unit affordable senior housing project over the next year and look forward to developing a small pocket type neighborhood with them in future.

### **Discussion**

Insufficient funding and rising demand for affordable housing and public services makes it necessary for the City of Orem to partner with community organizations in innovative ways to meet the needs of the community and provide a good quality of life for its residents. The City will continue to strengthen its CDBG program internally while looking for community partnerships to help meet area priorities and needs in the future.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **Discussion**

The City of Orem is committed to use at least 70 percent of its CDBG allocation to benefit low and moderate income individuals and families. Program income is mostly generated from payments and payoffs of critical home repair and rehabilitation loans. Program income is always drawn first before any CDBG funding is requested for reimbursement. Any available program income at the end of the fiscal year is reprogrammed for the next program year.

## Attachments

**Citizen Participation Comments**



Dear Mayor, council members and staff of Orem City, NeighborWorks Mountain Country Home Solutions would like to thank you for the CDBG funding that was provided to us to build and manage a 4-plex to serve low-to-moderate income Senior's in the city of Orem. We are very thankful for this opportunity to work with the City of Orem and we hope this is the first of many projects where we collaborate together.

Sincerely,

Sharlene Wilde  
Executive Director  
NeighborWorks MCHS

## Grantee Unique Appendices

### City of Orem

#### Notice of Fiscal Year 2020-2024 Consolidated Plan and 2020 Annual Action Plan

Under Title 1 of the Housing and Community Development Act of 1974, as amended, the City of Orem (City) invites any interested parties to participate in the preparation of the FY 2020 – FY 2024 Consolidated Plan (Con Plan) and Fiscal Year 2020 Annual Action Plan (AAP).

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare a Con Plan in order to receive federal entitlement program funds. The Five-Year Consolidated Plan must address the City's goals and objectives for the Community Development Block Grant (CDBG) entitlement program.

The AAP is the yearly update to the Five-Year Consolidated Plan and identifies the projects and programs proposed to be funded through CDBG for a specific fiscal year. The Con Plan and the AAP are subject to review and approval by HUD.

NOTICE IS HEREBY GIVEN that the City of Orem's Draft FY 2020 – FY 2024 Con Plan and FY 2020 AAP will be available for a 30-day public review period that began April 14, 2020. The purpose of the review period is to provide the public with an opportunity to comment on the planned FY 2020 expenditures of approximately \$3.5 million in federal entitlement funds for HUD eligible Capital Improvement Projects, Admin and Planning, Community Services Programs and Community Economic Development Projects; as well as the anticipated expenditures for the FY 2020–FY 2024 time period. The draft Con Plan and AAP will be available the Orem Community Services Office located at 56 North State Street, Suite 101, Orem, UT 84057. The plans will also be available for review on the City's website ([www.orem.org](http://www.orem.org)). The plans are scheduled for consideration by the Orem City Council during a public hearing on May 26, 2020 at 6:00 PM in the City Council Chambers at 56 North State Street, Orem. Meeting may be held virtually due to the current COVID-19 pandemic. Please direct any inquiries or comments regarding the Con Plan or the AAP in writing to: [kjmathews@orem.org](mailto:kjmathews@orem.org) or via mail to: Orem Community Services, ATTN: Con Plan Comments, 56 North State St., Suite 101, Orem, UT 84057. The comment period will be closed on May 26, 2020 at 7:00 pm. Meetings are open to the public and held in buildings and rooms that are accessible. If you need a special accommodation to participate, please contact the City Recorder's Office at least 3 working days prior to the meeting by phone at (801) 229-7298 or by email at [jbates@orem.org](mailto:jbates@orem.org).



Grantee SF-424's and Certification(s)

OMB Number 4040-0004  
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: 05/05/2020	4. Applicant Identifier: _____	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: _____	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Orem		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 87-000258	* c. Organizational DUNS: 072988710000	
<b>d. Address:</b>		
* Street1: 56 North State Street	Street2: _____	
* City: Orem	County/Parish: Utah	
* State: UT; Utah	Province: _____	
* Country: USA; UNITED STATES	* Zip/Postal Code: 84057-5508	
<b>e. Organizational Unit:</b>		
Department Name: City Manager's Office	Division Name: _____	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Ms.	* First Name: Kena	
Middle Name: _____	* Last Name: Matthews	
Suffix: _____	TIP: Community Services Manager	
Organizational Affiliation: _____		
* Telephone Number: (801) 229-7023	* Fax Number: _____	
* Email: kmatthews@orem.org		

Application for Federal Assistance SF-424	
<p><b>* 9. Type of Applicant 1: Select Applicant Type:</b></p> <input type="text" value="C: City or Township Government"/> <p>Type of Applicant 2: Select Applicant Type:</p> <input type="text"/> <p>Type of Applicant 3: Select Applicant Type:</p> <input type="text"/> <p>* Other (specify):</p> <input type="text"/>	
<p><b>* 10. Name of Federal Agency:</b></p> <input type="text" value="US Department of Housing and Urban Development"/>	
<p><b>11. Catalog of Federal Domestic Assistance Number:</b></p> <input type="text"/> <p>CFDA Title:</p> <input type="text"/>	
<p><b>* 12. Funding Opportunity Number:</b></p> <input type="text" value="Not Applicable"/> <p>* Title:</p> <input type="text" value="Not Applicable"/>	
<p><b>13. Competition Identification Number:</b></p> <input type="text"/> <p>Title:</p> <input type="text"/>	
<p><b>14. Areas Affected by Project (Cities, Counties, States, etc.):</b></p> <input type="text"/> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> </div>	
<p><b>* 15. Descriptive Title of Applicant's Project:</b></p> <input type="text" value="CDBG: Public Services assistance, owner-occupied rehabilitation, park improvements, administration, affordable housing, code enforcement, neighborhood revitalization, economic development"/>	
<p>Attach supporting documents as specified in agency instructions.</p> <div style="display: flex; justify-content: space-around;"> <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/> </div>	

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant:  \* b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:  \* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="700,335.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value="114,000.00"/>
* f. Program Income	<input type="text" value="12,000.00"/>
* g. TOTAL	<input type="text" value="826,335.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

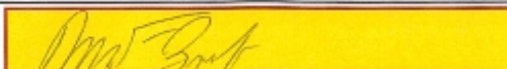
\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant


1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§472B-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 800, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-618), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 105(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	MAYOR
APPLICANT ORGANIZATION	DATE SUBMITTED
OREM	5/16/20

SF-424D (Rev. 7-97) Back

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** – It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;


2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

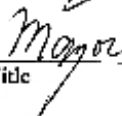
**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** – It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature of Authorized Official

5/6/20  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

**1. Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

**2. Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020-2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

**3. Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

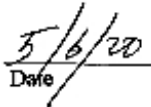
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.


**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Title



## Appendix - Alternate/Local Data Sources

<b>1</b>	<p><b>Data Source Name</b></p> <p>Community Needs Survey 2020-2021</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>City of Orem, City of Provo, Mountainland Association of Governments</p>
	<p><b>Provide a brief summary of the data set.</b></p> <p>The data set was residents living in Utah County. Specific sets include public service providers and those receiving services from the providers.</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>The purpose of this survey was to seek understanding of how the general community, service providers, and clients receiving services would like CDBG and HOME funds are spent in our community.</p>
	<p><b>Provide the year (and optionally month, or month and day) for when the data was collected.</b></p> <p>January/February 2020</p>
	<p><b>Briefly describe the methodology for the data collection.</b></p> <p>The survey was created in Survey Monkey and offered as a link on city social media channels and through city newsletter in English and Spanish. Paper surveys in both languages were given to service providers to give their clients to complete.</p>
	<p><b>Describe the total population from which the sample was taken.</b></p> <p>The total population of Utah County is 636,235. Orem has approximately 97,521 residents.</p>
	<p><b>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</b></p> <p>Approximately 57% of those who completed the survey were residents of Orem. There were a total of 593 surveys collected with 337 Orem participants.</p>
<b>2</b>	<p><b>Data Source Name</b></p> <p>Discussion with Public Service Providers</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>City of Orem, City of Provo, and Mountainland Association of Governments</p>
	<p><b>Provide a brief summary of the data set.</b></p> <p>Local service providers who have received federal funding in the past or plan to seek funding in the future.</p>

	<p><b>What was the purpose for developing this data set?</b></p> <p>To better understand the needs in the community and help entitlements to set priorities for federal funding.</p>
	<p><b>Provide the year (and optionally month, or month and day) for when the data was collected.</b></p> <p>January 2020</p>
	<p><b>Briefly describe the methodology for the data collection.</b></p> <p>Held a facilitated meeting and captured responses from meeting.</p>
	<p><b>Describe the total population from which the sample was taken.</b></p> <p>A diverse group of representatives from local public service organization.</p>
	<p><b>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</b></p> <p>We had 18 representatives from various and diverse public services organizations attend.</p>
3	<p><b>Data Source Name</b></p> <p>Priority Setting Activity with Orem City Council</p>
	<p><b>List the name of the organization or individual who originated the data set.</b></p> <p>City of Orem Community Services Staff</p>
	<p><b>Provide a brief summary of the data set.</b></p> <p>Priority setting activity</p>
	<p><b>What was the purpose for developing this data set?</b></p> <p>To better understand the needs in the community and help entitlements to set priorities for federal funding.</p>
	<p><b>Provide the year (and optionally month, or month and day) for when the data was collected.</b></p> <p>February 2020</p>
	<p><b>Briefly describe the methodology for the data collection.</b></p> <p>Priority setting activity. The Mayor and Council Members were given monopoly money and were presented with various priority options in different areas. The members had to “spend” their limited amount of money on things they thought should be a priority to federal spending.</p>
	<p><b>Describe the total population from which the sample was taken.</b></p> <p>Mayor and five Council members. One Council Member was out of town.</p>
	<p><b>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</b></p> <p>Six community leaders from diverse backgrounds and from different geographic areas within the City of Orem participated.</p>