FIRST/LAST MILE CONNECTIONS: IMPROVING COMMUNITY ACCESS TO REGIONAL OPPORTUNITIES

APPLICANT/SPONSOR: Utah Transit Authority (UTA)
TIGER Grant Award: $20,000,000
Total Project Cost: $75,722,739

PROJECT DESCRIPTION
This grant implements Utah Transit Authority’s plan to improve connectivity and access to its transit system. The project includes building network connections including crosswalks, trail connections, sidewalks, and bike lanes, filling non-motorized network gaps. The project also includes spot treatment such as bus shelters and Americans with Disabilities Act accessible pads, sidewalk condition improvements, curb extensions and curb cuts, raised crosswalks, pedestrian hybrid beacons, detectable bicycle and pedestrian warnings, painted or protected bike lanes, improved wayfinding, additional bike share stations, street and station lighting and bike parking.

PROJECT HIGHLIGHTS & BENEFITS
The project increases opportunities for safe, multi-modal access to transit stops and improves connectivity of the overall network, especially for non-motorized road users. Additionally, Utah Transit Authority estimates that full plan implementation will result in a 3 to 6 percent ridership increase and will remove cars from the road, which will benefit the environment.
TIGER Program Definition:

Complete - projects are constructed

UDOT STIP - projects funded and to be completed by UDOT

TIGER Grant Projects - $20 M in Tiger grant with $8.9 M in Local match

TIGER PROGRAM COST: $76,600,000
Executive Committee Direction

Unanimous consent by: Jerry Benson, UTA CEO/President; Andrew Gruber, WFRC Executive Director; Carlos Braceras, UDOT Executive Director; and Jim Price, MAG (representing Andrew Jackson, MAG Executive Director).

On Monday April 3, 2017 the First/Last Mile & TIGER Grant Executive Committee provided the following direction:

• It is a goal of the Executive Committee to complete $100 M of FLM projects.
• The TIGER grant budget as assigned by UTA in the TIGER grant application will be allocated to projects which can meet the requirements set by the USDOT and FTA to obtain grant execution by September 20, 2017.
• Approved scope, schedule, and budget
• Environmental documentation complete
• Approved performance measures
• All TIGER projects are in the MPO TIP or RTP
• All local agreements signed and executed
• The MPO’s and UDOT have processes to fund projects outside of the TIGER grant.
• UTA will document the FLM program of projects to a total amount of $75,772,739 as announced by the USDOT in notification of the TIGER grant award.
• UTA will have responsibility to deliver the $20 M TIGER Grant + the local match (minimum of 20%).
• As UTA meets with the locals to discuss projects, the locals will provide a prioritized list of TIGER grant projects that meet the checklist items above.
TIGER Paper Grant Review Checklist

The purpose of this checklist is to guide you through the process for the development and review of the paper grant agreement for the OST TIGER Program.

I. FTA Regional staff participates in TIGER Kickoff meeting between FTA HQ staff (TCC, TFM) and all regional offices.

II. FTA Regional staff schedules kickoff between grantee, FTA HQ staff, and FTA Regional office staff (oversight and grant management).

III. FTA Regional staff assists grantee with the preparation of the draft scope, schedule and budget (sub).

IV. FTA Regional staff submits draft sub via the SharePoint site (http://our/team/ost tigcr/TPM/EnterpriseWeb/App_WebSite/Pages/Projects_by/Mode.aspx) to FTA HQ staff in TPM (Review process is iterative and could involve multiple submittals). Once approved by FTA HQ the grantee begins developing the full grant including the performance measures.

V. FTA Regional staff assists the grantee with the development of the full grant.

VI. Concurrently FTA Regional Staff coordinates meeting with Charlie Goodman to develop Attachment D otherwise known as performance measures:
   a. Performance measures are submitted to Charlie Goodman for review. Once approved the grantee must incorporate them into the grant prior to submitting the draft paper grant for final review and approval.

VII. FTA Regional staff submits the draft grant to FTA regional counsel for review once prepared by the grantee.

VIII. FTA Regional staff then submits the draft grant via SharePoint for review to FTA HQ.

IX. FTA HQ then submits the grant draft to OST Policy/Counsel for review (This process may take 2-3 weeks).

X. Once OST Policy and Counsel approve the grant draft as final several milestones must be met in order to sign the grant.
   a. White Paper to FTA/USDOT describing how UTA will deliver projects under the TIGER Grant
      b. From III above, The grant must have an approved Scope, Schedule & Budget.
      c. The grant must be in the STIP/TIP.
      d. The grant must have a NEPA documentation.
      e. The grant must be certified by DOL.
      f. All Local Agreements must be signed.

XI. Once approved three copies of the paper grant are signed by the Regional Administrator and the Grantee or their respective designees. An electronic copy must be uploaded to TrAMS and the OST TIGER SharePoint site.

XII. The final step of the grant process is pinning or signing the grant in the electronic grants management system (TrAMS).
   a. OST formerly requested a pdf of the TrAMS agreement and I anticipate that they will bring back that requirement once the system is fully operational.

*FTA HQ staff includes Sam Snead (Pre-Obligation), Charlie Goodman (Performance Measures). Amy Jernigan (TIGER Program Coordinator), Ray Bigs/Sam Yimer (Oversight/Post-Obligation Reporting) in TPM and Candace Key/Charla Tabb (TIGER Counsel) in TCC.

Note: Pre-award Authority may be issued once the SSB is approved and the grantee has a NEPA determination. A justification must be provided to OST along with the SSB for approval. Once approved by OST the regional staff may is a letter to the grantee notifying them that they may proceed with pre-award activities.

If you have any questions or concerns regarding this process please contact Sam Snead at 202-366-1090 or Samuel.snead@dot.gov. Mark Baldridge@dot.gov
Checklist items:

- Approved Scope, Schedule, and Budget (Concept)
- All projects must have NEPA documentation complete
- All Local Agreements must be signed
- All projects must be in the MPO Plan
- Approved Performance Measures