

DRAFT

Annual Action Plan 2019

UTAH COUNTY **Community
Development** BLOCK GRANT



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant (CDBG) entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and expansion of economic opportunities, principally for low and moderate income persons. The national objectives of the CDBG are to benefit low and moderate income families, prevent creation of or eliminate slum and blight, and serve urgent needs. The Annual Action Plan is a collaborative process whereby a community establishes a unified vision for community development actions.

As an urban county, Utah County receives CDBG funding from the US Department of Housing and Urban Development (HUD). This funding is allocated to jurisdictions and organizations in the region to carry out community development projects that align with CDBG goals and consolidated plan priorities. All areas of Utah County are eligible to apply for funds through the Utah County CDBG Program with the exceptions of the jurisdictions of Alpine, Eagle Mountain, Highland, Lehi, Orem, Provo, and Woodland Hills. Orem, Lehi, and Provo are entitlement cities that receive their own CDBG funds from HUD. Alpine, Eagle Mountain, Highland, and Woodland Hills opted not to participate in the 2019-2020 program year.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through the consultation and citizen participation process Mountainland Association of Governments (MAG), responsible for the administration of the Utah County CDBG program, has identified the following priority needs for the 2019 program year:

- Non-housing community development: This priority need will be met through non-housing community development projects including water and sewer system improvements and facilities improvement for community service providers.
- Public Services: This priority need will be met through projects including services for mental illness or substance abuse treatment, health care services to low and moderate income individuals, food bank services, services assisting disabled individuals, and education services.

- Affordable Housing: This priority need will be met through land acquisition for the development of single-family affordable housing.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Mountainland Association of Governments and Utah County have worked to develop a strong CDBG program through its commitment to building solid partnerships. MAG staff have worked to cultivate a collaborative relationship between HUD, County staff, adjacent local government representatives, and non-profit organizations in order to provide quality services and programs to low and moderate-income residents of the County.

At the end of each program year, the County evaluates progress in meeting program objectives. This information is presented to citizens in the form of a Consolidated Annual Performance and Evaluation Report. CAPERs for past program years can be found at www.mountainland.org/uccdbg.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

It is the policy of the Utah County Community Development Block Grant Program to:

- Give citizens timely notice of local meetings and reasonable and timely access to information, performance reports, and records relating to the program's proposed and actual use of CDBG funds.
- Take reasonable steps to provide technical assistance to groups or organizations representing persons of low and moderate-income that request assistance in developing proposals.
- Hold public hearings for the purpose of obtaining the views of citizens and responding to proposals and questions.
- Take reasonable steps to assist non-English speaking residents to be able to understand and participate in discussions that take place at public hearings, when a significant number of non-English speaking residents can reasonably be expected to attend.
- Provide citizens with reasonable advance notice of and opportunity to comment on proposed activities not previously included in the Consolidated Plan and any proposed deletion or other substantial change to the activities.
- Take reasonable steps to address concerns expressed by citizens and to respond to any formal complaints or grievances in a timely manner.
- Encourage citizen participation, particularly of low and moderate-income persons who reside in the areas for which grant funding is proposed to be used.

In preparing the FY2015-2019 Consolidated Plan, MAG consulted with various organizations located in Utah County and at the State level. In some instances, these consultations were part of on-going interactions between MAG and the agencies. MAG distributed an online community needs survey in an effort to increase consultation responses. This strategy made it easy and effective for agencies to respond to requests for input. The survey was sent to the following groups:

- Elected officials and staff of all cities and towns within Utah County
- Utah County Board of Commissioners
- All members of the Mountainland Continuum of Care
- Organizations who have applied for or received CDBG funding from Utah County in the past
- Key service providers in the region
- State agencies with community development involvement in Utah County

Results of this consultation can be found in the FY2015-2019 Consolidated Plan at www.mountainland.org/uccdbg.

Additionally, MAG contacted these organizations and individuals again during the FY2019 planning process to seek input for this year's Annual Action Plan. Section AP-10 lists responding agencies and needs identified through this process. Additionally, MAG held a public hearing on May 15, 2019 to give service providers, governmental agencies, and citizens an opportunity to comment on the draft Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

7. Summary

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	UTAH COUNTY	
CDBG Administrator	UTAH COUNTY	

Table 1 – Responsible Agencies

Narrative

MAG administers the CDBG program on behalf of Utah County.

Consolidated Plan Public Contact Information

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The planning process is an opportunity for MAG to reach out to and consult with public and private agencies to address community needs. This section of the plan provides a summary of the consultation process, including identification of agencies and jurisdictions that participated in the process.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In preparing the Consolidated Plan and/or Annual Action Plan, MAG consulted with various organizations located in Utah County and at the State level. In some instances, these consultations were part of on-going interactions between MAG and the agencies. MAG distributed an online community needs survey during the Consolidated Plan process in 2015 in an effort to increase consultation responses. This strategy made it easy and effective for agencies to respond to requests for input. The survey was sent to the following groups:

- Elected officials and staff of all cities and towns within Utah County
- Utah County Board of Commissioners
- All members of the Mountainland Continuum of Care
- Organizations who have applied for or received CDBG funding from Utah County in the past
- Key service providers in the region
- State agencies with community development involvement in Utah County

Additionally, for the 2019 program year a draft of the Annual Action Plan was sent to city managers, economic development staff, and chambers of commerce in the region to request input from civic and business leaders. MAG, Utah County, and CDBG staff will work throughout the year to create the program. The application, scoring, and project selection process will be revised and improved as necessary to ensure that the best projects are selected each year. MAG will also work to communicate with organizations that serve needs identified in the Consolidated Plan and encourage them to apply to reach the goals outlined therein. CDBG staff will work to continually vet and discover potential sub-recipients, especially those that serve low and moderate income individuals.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

MAG is an active participant in the Mountainland Continuum of Care. Led by the United Way of Utah County, this organized body of local jurisdictions, government agencies, local non-profit organizations,

faith-based organizations, and other service providers seeks to maximize resources, prevent duplication of services, and provide unified planning for the area. The vision of the Continuum of Care is to provide decent, safe, and affordable housing and effective support services to homeless and at-risk families and individuals including stabilization, transitional housing, permanent housing, case management, and independence from government assistance.

MAG sits on the review subcommittee for the Continuum of Care. This subcommittee is made up of individuals in the community who have interest in the Continuum of Care process but are not an applicant for the funding cycle of HUD's NOFA. This committee uses CoC established criteria to thoroughly review and score applications to ensure strong applications in response to identified community gaps and needs. MAG also sits on the Executive Committee of the Continuum, which sets strategic planning priorities and collaboration opportunities for Continuum members.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Utah County has no direct access to ESG or HOPWA funding, so the details regarding those programs can be found in the reporting documents of other agencies.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Springville City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. No needs identified at this time.
2	Agency/Group/Organization	Centro Hispano
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process and site visit. Identified need for citizenship exam prep and translation services.
3	Agency/Group/Organization	Habitat for Humanity of Utah County
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. No needs identified at this time.
4	Agency/Group/Organization	Kids Who County
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process and site visit. Identified need for building addition to expand services.
5	Agency/Group/Organization	American Fork City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process and site visit. Identified need for waterline replacement.
6	Agency/Group/Organization	Mountainland Association of Governments
	Agency/Group/Organization Type	Services-Elderly Persons Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. No needs identified at this time.
7	Agency/Group/Organization	Town of Goshen
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. Identified need for water system upgrades.

8	Agency/Group/Organization	Wasatch Mental Health Services SSD
	Agency/Group/Organization Type	Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. No needs identified at this time.
9	Agency/Group/Organization	Santaquin City
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. Identified need for storm drainage improvements.
10	Agency/Group/Organization	Town of Genola
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. No needs identified at this time.
11	Agency/Group/Organization	Fresh Start Ventures
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through the application process. Identified need for housing and transportation.
12	Agency/Group/Organization	Rocky Mountain University of Health Professionals Foundation
	Agency/Group/Organization Type	Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for clinic for treatment of communication disorders.
13	Agency/Group/Organization	BOYS AND GIRLS CLUB OF UTAH COUNTY
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for low-income student reading and math support.
14	Agency/Group/Organization	Building Beginnings
	Agency/Group/Organization Type	Services - Housing Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for case management and therapy services.
15	Agency/Group/Organization	CENTER FOR WOMEN AND CHILDREN IN CRISIS
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for services for survivors of violence.
16	Agency/Group/Organization	Community Action Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for housing services, food bank support, and CIRCLES program.
17	Agency/Group/Organization	COMMUNITY HEALTH CONNECT
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for Volunteer Provider Network project.

18	Agency/Group/Organization	FAMILY SUPPORT AND TREATMENT CENTER
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for individual and family therapy and building renovations.
19	Agency/Group/Organization	House of Hope
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for building renovations.
20	Agency/Group/Organization	The Foundation for Family Life
	Agency/Group/Organization Type	Housing Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for MentorWorks Health Transition home support.

21	Agency/Group/Organization	FRIENDS OF THE COALITION DBA FOOD AND CARE COALITION
	Agency/Group/Organization Type	Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for a meal program.
22	Agency/Group/Organization	Friends of Utah County Children's Justice Center
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for child abuse treatment.
23	Agency/Group/Organization	Golden Spike Outreach
	Agency/Group/Organization Type	Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for support services to formerly incarcerated individuals.
24	Agency/Group/Organization	Mary C. Elliott LC SW, Psychological Services, PLLC
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for counseling for victims of domestic violence.
25	Agency/Group/Organization	Mountainland Head Start, Inc.
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for building renovations.
26	Agency/Group/Organization	Mountainlands Community Health Center, Inc
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for patient examination tables.
27	Agency/Group/Organization	People Helping People
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for employment program.
28	Agency/Group/Organization	PROJECT READ
	Agency/Group/Organization Type	Services-Education

	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for literacy lab enhancements.
29	Agency/Group/Organization	RECREATION AND HABILITATION SERVICES (RAH)
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for ABLE project.
30	Agency/Group/Organization	Rural Housing Development Corporation
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for single family affordable housing development.
31	Agency/Group/Organization	Tabitha's Way
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for refrigerated box truck for food bank services.

32	Agency/Group/Organization	Teens Act
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Provided information on needs through application process and site visit. Identified need for college and career readiness services.

Identify any Agency Types not consulted and provide rationale for not consulting

All groups were either consulted or invited to participate in the Plan process. There was no decision to exclude any group

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	United Way of Utah County	CDBG program objectives align well with Continuum of Care objectives, and the Utah County CDBG program encourages applications that fill community needs in our region.
TransPlan 2020	Mountainland Association of Governments	The TransPlan40 addresses regional transportation needs in Utah County and outlines system needs including highway, transit, and active transportation (pedestrian/bike). Regional transportation planning contributes to suitable living environments and expanded economic opportunities, which are primary objectives of the CDBG program.
Wasatch Choice 2040	Envision Utah	This plan is a housing, economic development, and transportation vision plan for Utah, Salt Lake, Davis, and Weber Counties. The Utah County CDBG Program supports the goals of Wasatch Choice 2040 and recognizes them as valuable tools in accomplishing the purpose of the CDBG Program. Utah County strongly encourages CDBG applicants to submit projects that are in line with these goals.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
MEDD Comprehensive Economic Development Strategy	Mountainland Economic Development District	The Mountainland Economic Development District updated the region's comprehensive economic development strategy in 2013. The goals of this strategy often align with CDBG priorities and are being implemented through collaborative efforts within the region.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

It is the policy of the Utah County Community Development Block Grant (CDBG) Program to:

- Give citizens timely notice of local meetings and reasonable and timely access to information, performance reports, and records relating to the program's proposed and actual use of CDBG funds.
- Take reasonable steps to provide technical assistance to groups or organizations representing persons of low and moderate-income that request assistance in developing proposals.
- Hold public hearings for the purpose of obtaining the views of citizens and responding to proposals and questions.
- Take reasonable steps to assist non-English speaking residents to be able to understand and participate in discussions that take place at public hearings, when a significant number of non-English speaking residents can reasonably be expected to attend.
- Provide citizens with reasonable advance notice of and opportunity to comment on proposed activities not previously included in the Consolidated Plan and any proposed deletion or other substantial change to the activities.
- Take reasonable steps to address concerns expressed by citizens and to respond to any formal complaints or grievances in a timely manner.
- Encourage citizen participation, particularly of low and moderate-income persons who reside in the areas for which grant funding is proposed to be used.

The Public Comment Period for the FY2019 Utah County CDBG Annual Action Plan was April 15 - May 15, 2019. Feedback was accepted via email to the CDBG Coordinator: jdelora@mountainland.org, phone: (801) 229-3831, via fax: (801) 229-3801, in person at a Public Hearing on May 15, 2019, and via mail: Mountainland Association of Governments, Attn: Utah County CDBG Program, 586 E. 800 N., Orem, UT 84097. Notification of public comment opportunities and venue was published in Utah County's newspaper of general circulation, the *Daily Herald*, on April 7, 2019 and was also posted on the Utah Public Meeting Website from April 15 - May 15, 2019. A Public Hearing was held on May 15, 2019

at 2:30PM at Mountainland Association of Governments to provide an opportunity for community members to comment on the Plan. There were no attendees or comments received at this meeting.

Please refer to plan attachments for documents and notifications regarding the Public Comment Period for the Utah County CDBG FY19 Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>				
3	Internet Outreach	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p>				<p>mountainland.org, publicnotice.utah.gov</p>

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Based on past allocations, Utah County expects to receive approximately \$1.2 million annually in CDBG funding, for a five year total of approximately \$6 million. CDBG funds are used for public services, housing activities, economic development, infrastructure, and public facilities improvements.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,313,945	0	0	1,313,945	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The County expects grant sub-recipients to leverage additional fund contributions from both private and public organizations when possible. The

Area Review Committee, comprised of elected officials and citizens, considers leveraged funds when making grant funding decisions.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, there is no plan to use publicly owned land or property within Utah County to address needs identified in the plan.

Discussion

Utah County will continue to leverage CDBG funds to gain the highest impact possible.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Public facilities and infrastructure improvements	2015	2019	Non-Housing Community Development		Non-Housing Community Development	CDBG: \$617,150	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 673 Persons Assisted
2	Public Services	2015	2019	Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$193,836	Public service activities other than Low/Moderate Income Housing Benefit: 50187 Persons Assisted
3	Affordable Housing	2015	2019	Affordable Housing		Affordable Housing	CDBG: \$307,959	Homeowner Housing Added: 20 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Public facilities and infrastructure improvements
	Goal Description	

2	Goal Name	Public Services
	Goal Description	
3	Goal Name	Affordable Housing
	Goal Description	

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following project will be funded for the FY2019 program year.

#	Project Name
1	Program Administration
2	House of Hope Capital Improvements
3	Family Support and Treatment Center Capital Improvements
4	Utah County Analysis of Impediments to Fair Housing
5	Rural Housing Development Corporation Land Acquisition
6	Tabitha's Way Truck Purchase
7	Mountainland Head Start Building Renovations
8	Mountainland Community Health Patient Exam Table Purchase
9	Recreation and Habilitation Services ABLE Project
10	Community Action Services and Food Bank Food Bank Services
11	Boys and Girls Club of Utah County Reading and Math Support
12	Friends of Utah County Children's Justice Center therapy services
13	Golden Spike Outreach REAP Support Services
14	American Fork City Waterline Replacement

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

AP-38 Project Summary
Project Summary Information

1	Project Name	Program Administration
	Target Area	
	Goals Supported	Public facilities and infrastructure improvements Public Services Affordable Housing
	Needs Addressed	Non-Housing Community Development Public Services Affordable Housing
	Funding	CDBG: \$180,000
	Description	CDBG funds will be used for administration of the CDBG program.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	586 E 800 N Orem, UT 84097
	Planned Activities	Program administration
2	Project Name	House of Hope Capital Improvements
	Target Area	
	Goals Supported	Public facilities and infrastructure improvements
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$86,400
	Description	Renovations to House of Hope's Provo campus, including replacing the roof, painting, installing a commercial playground structure, repaving the parking lot, and repairing doors and decks on the cottages.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 LMI individuals will benefit from this project.
	Location Description	1726 Buckley Ln Provo, UT 84606
	Planned Activities	Renovations to House of Hope's Provo campus, including replacing the roof, painting, installing a commercial playground structure, repaving the parking lot, and repairing doors and decks on the cottages.

3	Project Name	Family Support and Treatment Center Capital Improvements
	Target Area	
	Goals Supported	Public facilities and infrastructure improvements
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$134,750
	Description	Renovations to Family Support and Treatment Center's facilities, including replacing HVAC units, converting lighting to LED, insulating the attic, replacing copper pipes, replacing carpeting, and raising the parking lot.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 458 individuals will benefit from this project, of whom 67% are LMI.
	Location Description	1255 N 1200 W Orem, UT 84057
	Planned Activities	Renovations to Family Support and Treatment Center's facilities, including replacing HVAC units, converting lighting to LED, insulating the attic, replacing copper pipes, replacing carpeting, and raising the parking lot.
4	Project Name	Utah County Analysis of Impediments to Fair Housing
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$15,000
	Description	Creation of Analysis of Impediments to Fair Housing for upcoming Consolidate Plan.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	NA
	Planned Activities	Creation of Analysis of Impediments to Fair Housing

5	Project Name	Rural Housing Development Corporation Land Acquisition
	Target Area	
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$307,959
	Description	Land acquisition for future development of single-family affordable housing unites
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 80 LMI individuals, or 20 families, will benefit from this project.
	Location Description	Salem, UT
	Planned Activities	Purchase approximately 20 acres of vacant land in Salem, UT to develop residential lots through the Mutual Self-Help Program for low and moderate income families.
6	Project Name	Tabitha's Way Truck Purchase
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$46,636
	Description	Purchase of refrigerated truck to use for Food Bank operations.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 47,966 LMI individuals will benefit from this project.
	Location Description	Utah County
	Planned Activities	Purchase refrigerated truck.
7	Project Name	Mountainland Head Start Building Renovations
	Target Area	
	Goals Supported	Public facilities and infrastructure improvements

	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$250,000
	Description	Renovate a building to house new Head Start preschool.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 54 LMI individuals will benefit from this project.
	Location Description	Springville, UT
	Planned Activities	Renovate an existing building.
8	Project Name	Mountainland Community Health Patient Exam Table Purchase
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$8,000
	Description	Purchase of an exam table for patients receiving Medication Assisted Treatment.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 8 LMI individuals will benefit from this project.
	Location Description	589 S. State Street Provo, UT.
	Planned Activities	Purchase of patient exam table.
9	Project Name	Recreation and Habilitation Services ABLE Project
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$47,500

	Description	Funding to support ABLE Project: A Balanced & Healthy Life for Everyone (ABLE) Project is a program that supports and promotes a healthy and balanced lifestyle for individuals who have intellectual disabilities as well as for the families who care for them. Programs and supports will focus on emotional health, physical health, social health, and healthy choices for meaningful life activities and recreation.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 62 LMI individuals will benefit from this project.
	Location Description	815 N 800 W Provo, UT 84604
	Planned Activities	ABLE Project support including staff time and programs supplies and fees.
10	Project Name	Community Action Services and Food Bank Food Bank Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$30,000
	Description	Support of Food Bank operations
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 1508 LMI individuals will benefit from this project.
	Location Description	815 S Freedom Blvd #100 Provo, UT 84601
	Planned Activities	Support for Food Bank including staff time and benefits.
11	Project Name	Boys and Girls Club of Utah County Reading and Math Support
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$16,700
	Description	Funding for reading and math support services.

	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 LMI individuals will benefit from this project.
	Location Description	Utah County
	Planned Activities	Reading and Math program support including staff time for 20 intervention specialists.
12	Project Name	Friends of Utah County Children's Justice Center therapy services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$30,000
	Description	Therapy services for abused and neglected children.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 individuals will benefit from this project, of whom 51% are presumed low- or moderate-income.
	Location Description	315 S 100 E Provo, UT
	Planned Activities	Therapy services for abused and neglected children.
13	Project Name	Golden Spike Outreach REAP Support Services
	Target Area	
	Goals Supported	Public Services
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Case management for clients dealing with recovery and rehabilitation. Educational outreach for clients.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 43 LMI individuals will benefit from this project.

	Location Description	
	Planned Activities	Spanish Fork, UT
14	Project Name	American Fork City Waterline Replacement
	Target Area	
	Goals Supported	Public facilities and infrastructure improvements
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$146,000
	Description	Replace existing waterlines and service laterals along Elm Street, 400 E, and 200 S.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 111 individuals will benefit from this project, of whom 80% are LMI.
	Location Description	Elm Street, 400 E, and 200 S. American Fork.
	Planned Activities	Replace existing undersized waterlines.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

One municipality, American Fork City, will receive funding and is located in North Utah County.

House of Hope, Mountainland Community Health, Recreation and Habilitation Services, and Community Action Services and Food Bank are based in Provo but will only use CDBG funds to serve clients who reside in areas of Utah County apart from Provo, Orem, and Lehi.

Family Support and Treatment Center is based in Orem but will only use CDBG funds to serve clients who reside in areas of Utah County apart from Provo, Orem and Lehi.

Tabitha's Way and Golden Spike Outreach are located in Spanish Fork. Mountainland Head Start is located in Springville. Rural Housing Development Corporation will purchase land in Salem. Boys and Girls Club of Utah County will operate in schools in Utah County outside of Provo, Orem, and Lehi.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Discussion

The only geographic criteria for fund distribution for the 2019 Program Year was that the project benefit residents of Utah County not residing in the cities of Provo, Orem or Lehi.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The following are barriers to affordable housing that have been identified in Utah County and its Cities, Towns, and residences. Strategies for removing these barriers are also presented.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

1. Zoning Ordinances that require high minimum square footage, expensive finishing elements on homes, and restrictions on accessory apartments.
2. Lack of Infrastructure to support urban lifestyle Few public transportation options Commercial and business districts not in walking distance of residential area

Potential Strategy: HUD recently awarded a grant to a joint planning effort among Wasatch Front communities to develop several mixed-use transit oriented developments as catalyst sites, one of which is in Provo. This is one of the results of the Wasatch Choice 2040 study produced in cooperation with several area agencies. The success of this project will encourage cities to adopt ordinances and other changes that make this kind of development possible and more feasible.

1. Use of impact fees to fund new growth
2. Increase of land value due to population boom in past decade

Potential Strategy: Create a Utah County Housing Trust Fund. Developers would be required to provide a ratio of affordable housing in all new developments or choose to pay and opt-out of the requirement. The fees would go to a trust fund that would be used to create affordable housing. Land banking could also be used with or separate of this strategy to provide future sites for affordable housing.

1. Lack of planning as a region to develop affordable housing
2. Lack of political will

Potential Strategy: Create committees and groups that will work to support changes in housing policy and facilitate regional planning.

In February of 2011 the Mountainland Continuum of Care formed a Housing Development sub-committee chaired by the Executive Director of the Utah County Housing Authority to coordinate efforts among affordable housing providers in the tri-county area (Utah, Wasatch, and Summit counties.) One of the committee’s priorities is to assess the need for affordable housing to determine the quantity and location of units needed.

1. Cultural legacy of single-family residential, a prevalent attitude throughout the western United States
2. “Nimby” (Not In My Backyard) attitudes. There is a stigma to affordable housing that it is unattractive and will increase the level crime and neighborhood deterioration.

Potential Strategy: A campaign to increase awareness of what affordable housing looks like and how it is an important step for preventing homelessness and alleviating poverty.

The Mountainland Continuum of Care’s Community Relations sub-committee created a housing brochure including service provider information for housing organizations along the Continuum. This is distributed through various sources within the community.

A lack of fair housing is a barrier that often leaves LMI individuals with few options for housing. The Utah County CDBG Program supports all activities that will affirmatively further fair housing in the county.

A recent collaborative effort to assess community needs and unify regional planning efforts called Wasatch Choices 2040 is an invaluable resource to the Utah County CDBG Program and Consolidated Plan. Wasatch Choices 2040 provides strategies targeted to provide more affordable housing by eliminating barriers such as expensive land, high cost of living, high development cost, and poorly located housing. The Utah County CDBG Program supports the Wasatch Choices 2040 recommendation that jurisdictions evaluate ordinances to identify additional barriers to fair housing that exist and work toward eliminating them.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section will identify other actions to be taken in the FY2019 CDBG Program.

Actions planned to address obstacles to meeting underserved needs

One of the primary obstacles to meeting underserved needs of residents is the availability of funding. Utah County expects grant recipients to leverage grants to obtain additional funds.

Coordination with jurisdictions and public service providers decreases duplication of efforts and increases effectiveness of service delivery

Actions planned to foster and maintain affordable housing

Rural Housing Development Corporation will receive a CDBG grant this year for land acquisition that will be developed into a 20 unit single-family affordable housing development, thus adding much need additional homes to the affordable housing stock available in Utah County.

The Area Review Committee will continue to evaluate strategies that work toward increasing affordable housing in future years.

Actions planned to reduce lead-based paint hazards

In the Mountainland Region, lead-based paint testing is available through the Utah Valley Consortium of Cities and County. Equipment for lead-based paint testing was purchased with CDBG Small Cities funding. The Consortium works closely with the Housing Authority of Utah County. As the housing authority provides weatherization or repair services to any pre-1978 units, lead-based paint testing is completed as a precaution.

The Utah County Health & Justice Center sells a crayon for \$2.00 that when rubbed on the paint will indicate if lead is present. The crayon can be purchased at the Environmental Health Department, Suite 2600 151 S. University Avenue, Provo, Utah 84601. In the event of a positive result the county will provide instruction about where one can go to receive more information and assistance. Utah County does not currently offer removal or rehabilitation services.

Another lead-based paint resource is the Utah Department of Environmental Quality. They provide information about Utah's Lead Based Paint Program, access to information about prevention of lead based paint poisoning, and contact information for agencies and contractors that are certified in safe removal or rehabilitation of lead based paint.

Actions planned to reduce the number of poverty-level families

Utah County is committed to reducing the number of poverty-level households. The approach is to implement programs that are targeted toward improving the economic situation of poverty level individuals. Poverty is a complex problem that must be addressed in a multifaceted way. Households living in poverty are diverse, and the effective ways of responding to their needs will vary. Strategies laid out in this plan are not intended to be implemented (or to be effective) in isolation. Rather, they are part of a comprehensive set of strategies that, in combination when applied to individual circumstances, can help alleviate poverty.

Utah County and other agencies will continue to collaborate in pooling necessary resources to assist individuals and families with obtaining the tools to overcome poverty. The County strategy will include the CDBG goals, as well as the following:

Increase effective income

Full-time employment does not provide livable income for many working households, and government credits and programs can help to offset the costs of living without eliminating the incentive to work.

Support small business development

Government support of small businesses can be used to combat poverty by encouraging commercial growth in low-income areas and ensuring that this growth benefits low income individuals with employment opportunities. Utah County will support small businesses and encourage commercial development in cooperation with local chambers of commerce and economic development organizations.

Promote workforce development

The Department of Workforce Services provides a variety of services for both job seekers and businesses. Job seekers can benefit from a self-directed job search, which includes workshops and access to the Resource Center containing computers, Internet access, fax and copy machines, courtesy phones, reference materials, job postings and notice of hiring events. Staff for the Department of Workforce Services is available to help job seekers identify their strengths and increase their job skills by taking part in employment counseling, career and personality assessments, and certifications and job readiness workshops. There is also assistance for those who have been laid off, need support finding and keeping employment, and for displaced homemakers.

Businesses having jobs that need filled can utilize the Department of Workforce Services to list job postings and find qualified employees who match the position's criteria; host a hiring event; take advantage of a no-cost assessment to gauge a job candidate or employee's skill set or personality type; connect existing employees with workshops, certification and trainings; and review data-driven reports

to better understand the labor market. Businesses will learn to recruit, train and retain.

Actions planned to develop institutional structure

The mission of the Utah CDBG program is to improve the quality of life for low and moderate income residents, by increasing access to decent and attainable housing, improving their living environment, and expanding their economic resources. CDBG staff continually work to provide qualified applicants with funding for programs and projects that address the priorities outlined in the Consolidated Plan. Applicants may include non-profit agencies, governmental and quasi-governmental agencies and housing authorities. To expand upon this mission, Utah County has incorporated a proactive approach of providing assistance to the organizations on the front lines, providing help to the at-risk population.

Staff works with the non-profit community serving Utah County to identify the needs of the low and moderate-income residents of the community and coordinates with them to address gaps in the delivery system. We believe that by combining the resources available to the County with those of local jurisdictions and the non-profit organizations these gaps will begin to close. CDBG staff has worked to establish partnerships with these community stakeholders to combine resources for a coordinated response, providing a widespread approach to address the current gaps in services.

CDBG staff regularly participate in HUD trainings, both in-person and online, to stay up to date on best practices and regulations. Additionally, during the 2019 program year, CDBG staff will work with HUD technical assistance providers to update and expand program policies and procedures to ensure the most effective and efficient use of resources and the highest level of service to low and moderate income residents of Utah County.

Actions planned to enhance coordination between public and private housing and social service agencies

Utah County relies on private organizations and local jurisdictions to administer CDBG projects compatible with the goals of this plan. Through electronic, in-person, and mail outreach efforts throughout the year, MAG staff collaborate with these organizations to identify and support projects that address community needs. MAG also participates in the regional Continuum of Care, which consists of many non-profit service providers, housing authorities, and local jurisdictions.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	86.30%

Discussion

